

**RUTHERFORD COUNTY SCHOOL SYSTEM
2240 Southpark Drive
Murfreesboro, TN 37128**

**January 31, 2019
5:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MOMENT OF SILENCE**
- 4. APPROVAL OF AGENDA**

Recommend Approval---motion to approve the agenda as presented.

5. APPROVAL OF CONSENT AGENDA (TAB 1)

- A. Minutes: January 15, 2019
Policy Committee Meeting Minutes: January 23, 2019**
- B. Community Use of Facilities**
- C. iAutomation System for Accounting Contract**
- D. Beynon Sports Contract for Riverdale High School Track**
- E. Out of County Transfer Student (1)**
- F. Transportation: Bus #149 Voluntary Contract Termination**
- G. Routine Bids:

Bid #3370 – Art Equipment
Bid #3371 – Fire Alarm & Intercom Parts
Bid #3372 – Multimedia AV Equipment & Technology Parts**

Request to Purchase:

The Engineering and Construction Department would like to replace and update the track surface at Riverdale High School in the amount of \$220,612.75. To be purchased from Beynon Sports using Sourcewell Contract #060518. These are approved projects from Capital Project Funds.

H. School Salary Supplements and Contract Payments:

Name	Amount	School	Funded By	Description
Maranda Allen 5	NTE \$400.00	Blackman Middle School	School Funds- Track	Worker at Track meets
Kaitlyn Benavides 5	NTE \$400.00	Blackman Middle School	School Funds- Track	Worker at Track meets
Ashley Hughey 5	NTE \$400.00	Blackman Middle School	School Funds- Track	Worker at Track meets
Brittany Smith 5	NTE \$400.00	Blackman Middle School	School Funds- Track	Worker at Track meets
Travis Rutland	NTE \$5,000.00	Blackman Middle School	School Funds- Football, Soccer, Softball, Baseball, Gen Athletics	Mowing, weed eating, Fertilizing, trash pickup, + other field maintenance
Dustin Stem	NTE \$5,000.00	Blackman Middle School	School Funds- Football, Soccer, Softball, Baseball, Gen Athletics	Mowing, weed eating, Fertilizing, trash pickup, + other field maintenance
Sedonia Thompson 4	NTE \$500.00	Blackman Middle School	School Funds- Girls Basketball	Additional amount for Assistant Girls Basketball Coach- Total is now \$1,000
John DeValk	NTE \$1,000.00	Siegel High School	School Funds- Girls + Boys Basketball	Scorekeeper/Clock Operator
David Mitchell	NTE \$1,873.00	Stewarts Creek Middle School	School Funds- Football	Assistant Football Coach
Larry Smith	NTE \$3,500.00	All Schools	School Funds- Track	Timer at Track meets
Adam Bond	NTE \$1,000.00	Siegel High School	School Funds- Choir	Orchestra-Spring Musical
Mary Braschler	NTE \$1,000.00	Siegel High School	School Funds- Choir	Pianist for Choir
Kelli Cox	NTE \$1,000.00	Siegel High School	School Funds- Choir	Orchestra-Spring Musical
Matthew Jordan	NTE \$1,000.00	Siegel High School	School Funds- Choir	Orchestra-Spring Musical
Matthew Hunter	NTE \$1,000.00	Riverdale High School	School Funds- Theater	Choreographer for Theater

Jonathan Jarrell	NTE \$5,000.00	Stewarts Creek High School	School Funds-Band	Guest Conductor for Honor Band
Tristen Sanders	NTE \$1,000.00	Stewarts Creek High School	School Funds-Half Timers	Choreographer for Half Timers
Daisy Shipley	NTE \$1,200.00	Stewarts Creek Middle School	School Funds-Softball	Assistant Softball Coach
William Holliday	NTE \$1,500.00	Whitworth Buchanan	School Funds-Girls Basketball + Track	Assistant Girls Basketball Coach + Assistant Track Coach

1. Unless listed as an hourly rate
2. Approved previously for an amount \$500 or greater
3. Not less than regular hourly rate – or overtime rate if working over 40 hours during the week
4. Anticipate amounts over \$500 this school year
5. Amend prior approval
6. Less than \$500 but part of event total
7. Pending approval by Transportation Dept.

I. Non-Faculty Volunteer Coaches:

According to Tennessee Secondary School Athletic Association (TSSAA) guidelines, Board of Education approval is required to allow non-faculty volunteer coaches to participate in the school athletic programs.

The following non-faculty volunteer coaches are for the 2018-2019 school year:

<u>Name</u>	<u>School</u>	<u>Sport</u>
Haneef Sharif	Rockvale Middle School	Baseball
Soloman Afful	Blackman High School	Track
Matthew Hayes Hunter	Riverdale High School	Theatre
Jace May	Riverdale High School	Softball
Jerry Gardner	Rockvale Middle School	Softball

Recommend Approval---motion to approve the consent agenda items as presented.

6. SPOTLIGHT ON EDUCATION

2019 Rutherford County Amazing Shake Winners

**Veronica Babbitt
Madeline Heaton**

7. **RECOGNITION**

- **Rutherford County Schools would like to recognize The Rutherford County Resource Officer Division on their 25th Anniversary-Brad Harrison**
- **Rutherford County Schools would like to recognize Andrea Cain, named School Nurse of the Year and Barb Herrell, named School Nurse Supervisor of the Year by The Tennessee Association of School Nurses**

8. **VISITORS**

9. **GREENHEART EXCHANGE-MELANIE FOGUE**

10. **2019 SUMMER SCHOOL CALENDAR (TAB 2)**

The Instruction Department is requesting approval for the 2019 summer school calendar. Plans are for high school course offerings. The high school site will be Riverdale High School. High school first semester course offerings will be from May 30th through June 25, 2019, while the second semester will be scheduled from June 26th through July 23, 2019. Transportation services are not provided. Tuition will remain at \$100 per one-half credit for high school courses and \$200 for Drivers Education.

Recommended Approval---motion to approve the Instruction Department's request for the summer school sites and calendar as presented.

11. **APPROVAL OF COMMUNITY USE OF FACILITIES**

Pursuant to Board Policy 3.206 public education schools and institutions, post-secondary education institutions, private universities and colleges, governmental entities or agencies that provide benefits to the Rutherford County School System or have an in-kind relationship approved by the Director of Schools may request the Board of Education to allow an exemption from the use of facilities fee which the Board may allow or deny based upon the details of the specific request.

Recommended Approval---motion to approve the following groups requesting fee waivers for the use of facilities pursuant to Policy 3.206: Cub Scout Pack 374, Saint Thomas Health Medical Mission, and Cub Scout Pack 341 for Pinewood Derby and Blue and Gold Banquet, Middle TN Vocal Association, and City of LaVergne. All other requests to use facilities are approved, but fees for use will not be waived.

12. FACILITIES (TAB 3)

Rock Springs Middle School:

Principal Stephen Wayne has requested to purchase a 10x12 wooden storage building to be placed on an existing concrete slab. Engineering and Construction has reviewed the requested placement location and finds it acceptable. This request is at no cost to the Board

Recommended Approval---motion to approve Rock Springs Middle purchase of a 10x12 storage building as presented

Blackman Middle School:

Principal Amy Connifey-Marlin is requesting to install a score board for the girls softball field. The cost for the score board is approximately \$5,500.00 and will be donated by Wilson Bank and Trust. Engineering and Construction has reviewed this request and finds the location acceptable. The installation is at no cost to the Board.

Recommended Approval---motion to approve the Blackman Middle request to install a score board for the girls' softball field as presented

Barfield Elementary School:

Principal Judy Goodwin is requesting to install three new playground pieces and two trash receptacles at a cost of \$23,854.60. This cost will be paid for by the Barfield PTO and will be at no cost to the Board. Engineering and Construction has reviewed this request and the requested locations and finds it acceptable.

Recommended Approval---motion to approve the request for additional playground equipment installation at Barfield Elementary as presented

13. FINANCIAL MATTERS (TAB 4)

1. Stewarts Creek High School Band, Booster Club Raffle 2019

Stewarts Creek High School Band Booster Club requests School Board permission to apply to the Tennessee Secretary of State for permission to conduct a lottery in the fall of 2019. If approved, raffle tickets will be sold at a price of \$20 with discounted pricing tiers. The prize amount will be either the fair market value of a new vehicle or 50% of gross ticket sales if less than 45% of ticket inventory is sold. The drawing will be held at Stewarts Creek High School in the fall of 2019.

All purchased raffle tickets will be placed in an enclosed container and tumbled to assure they are mixed. The winning ticket will be drawn by an impartial party over the age of 18. The winner need not be present at the drawing to win.

The 2018 raffle generated a profit of \$8,600.68 on ticket sales of \$19,056.00.

Logs are maintained detailing the following:

Ticket # Purchased

Name, Address, Phone # and Email Address of Purchaser

Form of Payment-Cash, Check or Card

All applicable state and federal requisites and applicable laws are followed.

Recommended Approval—motion to approve the Stewarts Creek High School Band Booster Club’s request to apply to the Tennessee Secretary of State for permission to conduct a lottery in the fall of 2019 and to approve this fundraiser contingent on the state approval.

2. Oakland High School Football Field-Athletic Surfaces Plus Fundraising Agreement

Oakland High School football wants to pursue replacing its grass football field with turf. This project would be funded through the Oakland Endzone Club with the same restrictions and requirements as the Board approved for the Blackman High turf project.

- 1. The upfront advertising payments shall be deposited in the school activity fund.**
- 2. The Endzone Club and Oakland High School shall only proceed with the project when these upfront advertising payments are at least 20% (twenty percent) of the total cost of the project. These funds shall only be used for the down payment on the turf package.**
- 3. The bid proposal for the turf shall be approved by the School Board.**
- 4. The field advertising revenues shall flow through the school support group’s bank account and shall only be used for principal and interest payments for the turf field.**
- 5. The school support group will have to obtain the financing needed for this project and the school support group shall have total responsibility for paying off the debt.**
- 6. The field advertising revenues shall go to the school’s activity fund when the debt is paid off.**

The School will have all responsibility for field replacement, maintenance, and repair.

At this time, Oakland High School and the Endzone Club are asking Board approval for the fundraising contract with Athletic Surfaces Plus and the \$5,000.00 initial

payment so that fundraising may start. The second agreement with ASP will be brought back to the Board after fundraising is well under way.

Oakland High School is not requesting any funds from Rutherford County Schools. The school will be soliciting advertising contributions up front as well as advertising commitments extended over multiple years in conjunction with Athletic Surfaces Plus. The Endzone Club will most likely have to get a loan to cover total costs, which will be fully covered by advance donations and/or commitments before we can proceed with this project.

The outside account will be managed by parents and community supporters and will be supervised by the principal of the high school and the Rutherford County Schools Director of Finance.

Recommended Approval---motion to allow the Oakland High School Endzone Club to enter into a fundraising contract with Athletic Surfaces Plus subject to the six restrictions enumerated above.

14. PROPOSED POLICY CHANGES (TAB 5)

A. Policy 1.407: School District Records

Policy 1.407 has been updated to name role of the District's Public Records Request

B. Policy 3.201: Safety

TSBA recommends including a provision for reporting all safety and security plans to local law enforcement as required by law.

C. Policy 3.206: Community Use of School Facilities

Policy 3.206 includes language that allows the Director of Schools or his/her designee to present fee waivers to the Board for approval or denial based on Board policy and administrative procedures established by the Director of Schools.

D. Policy 4.211: Work Based Learning Program

State Board of Education Policy 2.103(5) requires Boards to adopt a process for evaluation and assessment of work-based learning experiences.

E. Policy 6.404: Acquired Immune Deficiency Syndrome

TSBA updated Policy 6.404 to include language regarding infection control pursuant to the requirements of State Board of Education Policy 5.300.

F. Policy 6.502: Foreign Exchange Students

Policy 6.502 has been updated to give principals the discretion to determine the number of Foreign exchange students placed in their respective schools.

Recommended Approval---motion to approve Policies 1.407, 3.201, 3.206, 4.211, 6.404, and 6.502 as recommended by the Policy Committee on first reading.

15. PROPERTY

Purchase of Property on Christiana Hoover Gap Road

All due diligence is complete on the property Christiana Hoover Gap Road area. Because of a three-school complex and a STEP System for sewer, we recommend buying 150 acres of the prime piece of the property out of the flood plain. The price has been negotiated at \$18,000 per acre. Jeff Reed, School Board Attorney, is in the process of completing the closing agreement documents. The property is bordered by Sledge Road on the North, Plainview Road on the West and Christiana Hoover Gap Road on the South.

Recommended Approval---motion to approve the Board of Education contracting for the purchase of approximately 150 acres of H. Global Investment, L.P. property for \$18,000/acre subject to County Commission funding, and to authorize the Chairman to sign the contract as approved by Board Attorney Jeff Reed as presented.

Purchase of Property on Hwy 231 North

All due diligence is complete on the property on Highway 231 North across from Walter Hill School. Because of a two-school complex and a STEP System for sewer, we recommend buying 100 acres. The price has been negotiated at \$42,500 per acre. Jeff Reed, School Board Attorney, is in the process of completing the closing agreement documents. The property on the north end of the farm at the corner of Jefferson Pike and Highway 231 North.

Recommended Approval---motion to approve the Board of Education contracting for the purchase of approximately 100 acres of the Andrew J. and Kristy R. Matthews property for \$42,500/acre subject to County Commission funding, and to authorize the Chairman to sign the contract as approved by Board Attorney Jeff Reed as presented.

16. BUILDING PLAN

17. INSURANCE UPDATE

The results of two Requests for Proposals were presented to the Insurance Committee. Assured Partners has been recommended to the Commission as our broker and third-party administrator for property and casualty insurance and our on-the-job injury program. The recommended contractor for our OSHA Inspection Services is Johnson and Assoc. of Franklin. There are both the low bid responders.

The issue of allowing county commissioners, school board commissioners, and road board commissioners to sign up for our health insurance plan was raised. (These elected officials would pay the full cost). County human resources has started researching how other counties in the state handle this. Jay Brown with Mercer will examine the legal issues related to this possible change. The insurance committee asked that issue be addressed at our next meeting.

This was Melissa Street's last meeting with us. Lois Miller, our former director of risk management has returned as the interim director so that we will have a smooth transition.

- 18. DIRECTOR'S UPDATE**
- 19. TENNESSEE LEGISLATIVE NETWORK (TLN) UPDATE**
- 20. FEDERAL RELATIONS NETWORK (FRN) UPDATE**
- 21. GENERAL DISCUSSION**
- 22. ADJOURNMENT**

**RUTHERFORD COUNTY SCHOOL SYSTEM
Board of Education Meeting
2240 Southpark Drive
Murfreesboro, TN 37128**

Minutes of January 15, 2019

Board Members Present

Jim Estes, Board Chairman

Coy Young, Vice-Chairman

Terry Hodge

Tiffany Johnson

Jeff Jordan

Lisa Moore

Tammy Sharp

Bill C. Spurlock, Director of Schools

1. CALL TO ORDER

The Board Chairman called the meeting to order at 4:30 P.M. Mrs. Lisa Moore led the Pledge of Allegiance.

2. MOMENT OF SILENCE

The Chairman called for a moment of silence.

3. APPROVAL OF AGENDA

Motion made by Mr. Hodge, seconded by Mrs. Moore, to approve the agenda as presented.

Vote: All Yes

4. APPROVAL OF CONSENT AGENDA

**A. Minutes: December 13, 2018
 January 7, 2019
 January 8, 2019**

B. Community Use of Facilities

C. Out-of-County Transfer Students (1)

D. Clinical Affiliation Agreement Contract-Vanderbilt and RCBOE

E. MTSU Athletic Training Contract

F. NHC Athletic Training Contract

G. Temporary Easement Acquisition for Pipeline Construction-Atmos Energy

H. Routine Bids:

Bid #3368 – Pool Filter Replacement

Bid #3369 – Central Magnet School New York City Choir Trip

Request to Purchase:

The Engineering and Construction Department would like to replace and update the Primary and Secondary Playgrounds at Cedar Grove Elementary at a cost of \$208,188.65, and the Primary and Secondary Playgrounds at David Youree Elementary at a cost of \$209,171.75. To be purchased from Great Southern Recreation using TCPN/IPA Contract #R170304-TN-19926. These are approved Projects from Capital Projects Funds.

Request to Purchase:

Rockvale High School would like to purchase from Bid #3355 a 90-passenger bus from Mid-South Bus Center at a cost of \$103,530.00 each. To be funded with Drivers' Education funds.

H. School Salary Supplements and Contract Payments:

Name	Amount	School	Funded By	Description
Kit Hartsfield	NTE \$700.00	Blackman High School	School Funds-Football	Head Coaching Duties-Football
John McCreery	NTE \$700.00	Blackman High School	School Funds-Football	Assistant Coaching Duties-Football
Joe Moos	NTE \$200.00	Blackman High School	School Funds-Girls and Boys Basketball	Supervision at Basketball Games
Joe Moos	NTE \$700.00	Blackman High School	School Funds-Football	Assistant Coaching Duties-Football
Aaron Pitts	NTE \$700.00	Blackman High School	School Funds Football	Assistant Coaching Duties-Football
Anaulom Phimphivong	NTE \$800.00	Blackman High School	School Funds-Cross Country	Assistant Cross-Country Coach
Anaulom Phimphivong	NTE \$3,500.00	Blackman High School	School Funds-Variou Clubs	Bus Driver

(6)			and Organizations	
Jennifer Snell	NTE \$900.00	Eagleville	School Funds- Jr. Pro Basketball	Jr. Pro Basketball Assigner
Allana Pierce (4)	NTE \$2,000.00	Rock Springs Middle	Victory Church	Facility Supervisor-NTE amount will now be \$4,000
Dyran Birdwell	NTE \$1,800.00	Siegel High School	School Funds- Boys Basketball Camp	MS Basketball Camp-Co- Director
Charles Bush	NTE \$1,800.00	Siegel High School	School Funds- Boys Basketball Camp	MS Basketball Camp-Co- Director
Matthew Rigsby	NTE \$1,200.00	Siegel High School	School Funds- Boys Basketball Camp	Gym Administrator
Trevor Rundell	NTE \$1,000.00	Siegel High School	School Funds- Choir	Playing trumpet in Spring Musical
Alex White	NTE \$1,000.00	Siegel High School	School Funds- Choir	Conductor for Spring Musical
Camille Gray	NTE \$1,500.00	Whitworth Buchanan	School Funds- Girls + Boys Basketball	Keeping books for Basketball
Covin Skelton	NTE \$1,000.00	Whitworth Buchanan	School Funds- Girls + Boys Basketball	Basketball Time Clock/Announcer
Kevin Gregory (6)	NTE \$2,200.00	Blackman High School	School Funds- Football	Bus Driver
Darryl Deason	\$300/weekly/Nov- March	Siegel High School	School Funds- Choir	Stage direction for Spring Musical
Ginny Whaley	NTE \$6,000.00	Siegel High School	School Funds- Choir	Choreography for Spring Musical
Mary Braschler	NTE \$2,000.00	Stewarts Creek High	School Funds- Choir	Accompanist
Hazel Lewis (2)	Hourly	Central Magnet	Clubs, Athletics + Outside Groups	Additional Custodial work for the 2018/2019 school year

1. Unless listed as an hourly rate
2. Approved previously for an amount \$500 or greater
3. Not less than regular hourly rate – or overtime rate if working over 40 hours during the week
4. Anticipate amounts over \$500 this school year
5. Amend prior approval
6. Less than \$500 but part of event total
7. Pending approval by Transportation Dept.

I. Non-Faculty Volunteer Coaches:

According to Tennessee Secondary School Athletic Association (TSSAA) guidelines, Board of Education approval is required to allow non-faculty volunteer coaches to participate in the school athletic programs.

The following non-faculty volunteer coaches are for the 2018-2019 school year:

<u>Name</u>	<u>School</u>	<u>Sport</u>
Mary Braschler	Stewarts Creek High	Choir
Darryl Deason	Siegel High	Choir
Karyn Waugh	TFAA	Bowling
Michelle Serrano	TFAA	Bowling
Benjamin Beltzer	Siegel High	Tennis
Jeff Shipley	Stewarts Creek Middle	Softball
Daisy Shipley	Stewarts Creek Middle	Softball
Louis Vondohlon	Stewarts Creek Middle	Baseball
Rodney Edwards	Central Magnet	Softball
Dylan Jenkins	Central Magnet	Baseball

Motion made by Mr. Young, seconded by Mr. Jordan, to approve the consent agenda items as presented.

Vote: All Yes

6. RECOGNITION

The Director introduced Ms. Monica Wilkerson as the recently appointed principal of David Youree Elementary School and congratulated her.

7. COLLABORATIVE CONFERENCING COMMITTEE CHANGE

Pursuant to Section 49-5-605, the Board of Education is required to appoint management personnel to serve on a committee following a majority vote in favor of collaborative conferencing. One member of the previously appointed management personnel is resigning her position.

Motion made by Ms. Sharp, seconded by Ms. Johnson, to approve Mrs. Suszane Stansbury as a Board of Education representative for the collaborative conferencing committee as a replacement member for Mrs. Nivia Serrano.

Vote: All Yes

8. APPROVAL OF COMMUNITY USE OF FACILITIES WAIVERS

Pursuant to Board Policy 3.206 public education schools and institutions, post-secondary education institutions, private universities and colleges, governmental entities or agencies that provide benefits to the Rutherford County School System or have an in-kind relationship approved by the Director of Schools may request the Board of Education to allow an exemption from the use of facilities fee which the Board may allow or deny based upon the details of the specific request.

Motion made by Mr. Young, seconded by Ms. Moore, to approve the exemption waiver for Cub Scouts Pack 197, at Barfield Elementary January 15-May 25, 2-19.

Vote: All Yes

Motion made by Ms. Moore, seconded by Mr. Hodge, to approve the exemption waiver for Cub Scouts Pack 197, Pinewood Derby at Barfield Elementary 1/19/19-5/25/19.

Vote: All Yes

Motion made by Mr. Hodge, seconded by Ms. Moore, to approve the exemption waiver for Girl Scouts Troop 1774, troop meetings 1/15/19-5/25/19, at Homer Pittard Campus.

Vote: All Yes

Motion made by Ms. Sharp, seconded by Ms. Johnson, to table the exemption waiver for havoc youth baseball practice, 1/15/19-7-30-19, baseball and softball facilities at Siegel High School.

Vote: All Yes

Motion made by Mr. Hodge, seconded by Mr. Young, to approve the exemption waiver for Middle TN Vocal Association, Honors Regional Choir audition, 10-18-19-10-20-19, at Siegel High School.

Vote: All Yes

Motion made by Mr. Hodge, seconded by Mr. Young, to approve the exemption waiver for Girl Scouts, Daisy Troop Meeting, 1-15-19-5-25-19, at Wilson Elementary.

Vote: All Yes

9. 2019 RCS SUMMER CONFERENCE

The Instruction Department is requesting approval of a contract with Staff Development for Educators for the annual teacher training RCS Summer Conference to be held on July 23-24, 2019. The theme for the two-day conference this year is *Empower Teachers. Empower Students.* The RCS Summer Conference is designed for approximately 1,100 PreK-12 educators and administrators. There are 15 National presenters scheduled and plans for utilizing 33 practitioners from RCS. The total Title II contract expenditure is \$219,150.

Motion made by Mr. Young, seconded by Mr. Jordan, to approve a contract with Staff Development for Educators for the 2019 RCS Summer Conference, *Empower Teachers. Empower Students.*, at a cost of \$219,150 as presented. All expenses will be paid with Title II funds.

Vote: All Yes

10. VISITORS – No visitors requested to speak.

11. INSURANCE UPDATE - The next Insurance meeting is January 24, 2019.

12. DIRECTOR’S UPDATE

Mr. Spurlock, Director of Schools, expressed his appreciation to the School Board and the Commission for the Oakland Middle School addition. He also thanked Nissan for their donation of Fanuc Robots to Oakland High School.

13. TENNESSEE LEGISLATIVE NETWORK (TLN) UPDATE

Ms. Lisa Moore, TLN representative for the Board, reported that the bill filing deadline has not been established yet. She stated there have been changes in the House and Senate committees. She reported that the New Education Committee in the House has a new Chair, Representative Mark White from Memphis, and on the Senate side Deloris Gresham from Summerville will return as Senate Education Committee Chair. Charlie Baum from Rutherford County has been appointed to the House Education Committee. Ms. Moore went over bills that have been introduced by the House.

14. FEDERAL RELATIONS NETWORK (FRN) UPDATE – No report.

15. GENERAL DISCUSSION – No discussion.

There being no further business, the meeting adjourned at approximately 5:05 P.M.

Jim C. Estes, Board Chairman

Date

Bill C. Spurlock

Date

RUTHERFORD COUNTY BOARD OF EDUCATION

2240 Southpark Drive
Murfreesboro, TN 37128

Special Called Policy Committee Meeting
January 23, 2019

Board Members Present

Jim Estes, Chairman
Coy Young, Vice Chairman
Terry Hodge
Tiffany Johnson
Jeff Jordan
Lisa Moore
Tammy Sharp
Bill C. Spurlock, Director of Schools

Committee Members Present

Kenneth Curlee
Bill Tollett
Rhonda Lackey
Joan Scales Simmons
Dr. Kay Martin
Margaret Moore

Others Present

Lauren Bush
Jeff Reed
Pierrecia Lyons

The Board Chairman, Mr. Estes, called the meeting to order at 5:00 p.m. All stood and recited the pledge, which was led by Lauren Bush. Motion was made by Lisa Moore with a second by Coy Young to approve the agenda; motion passed. Chairmen announced that this would be Staff Attorney, Lauren Bush's last Policy Committee Meeting due to her change of employment. Courtesies were exchanged by committee members along with her expression of appreciation, and then the floor was given to Mrs. Bush to proceed with policy revisions.

The policy committee began with a Policy Audit: adopting revisions to Policy 3.201 Safety. Emily Warren with the State Board emailed a survey/audit of recommendations including a provision for reporting all safety and security plans

to local law enforcement as required by law. Non-material changes were made with the wording in lines 1-5. Language was added in lines 15, 21, and 22.

Motion to recommend to the Board for approval was made by Tammy Sharp seconded by Lisa Moore, to approve Policy 3.201.

VOTE: All Yes

The policy committee Policy 4.211 Work Based Learning Program is a new policy for the committee's consideration. State Board of Education Policy 2.103(5) requires Boards to adopt a process for evaluation and assessment of work-based learning experiences.

Mrs. Bush explained that her office along with Dr. Kay Martin, Coordinator of Secondary Education, will work together to merely codify the Work-Based Learning Program into Policy.

Motion made by Lisa Moore seconded by Coy Young to approve Policy 4.211.

VOTE: All Yes

The policy committee discussed revising Policy 6.404 Acquired Immune Deficiency Syndrome to include additional language requiring the Director of Schools to develop an OSHA-based infection control plan along with procedures to implement this policy as well as the State Board of Education HIV/AIDS Policy for Employees and Students of Tennessee Public Schools. Policy 6.404 TSBA updated policy 6.404

to include language regarding infection control pursuant to the requirements of State Board of Education Policy 5.300.

Motion was made by Jeff Jordan, second by Tiffany Johnson to approve Policy 6.404.

VOTE: All Yes

The policy committee discussion moved to recommended Policy Changes:

Policy 1.407 School District Records. Policy 1.407 has been updated to name role of the District's Public Records Request Coordinator, which is designated to the Office of Staff Attorney. This designation complies with state law and is broad enough to cover potential changes and staff.

Motion was made by Terry Hodge, second by Kenneth Curlee to approve Policy 1.407.

VOTE: All Yes

The policy committee discussed revising Policy 3.206 Community Use of School Facilities. Policy 3.206 includes language that allows the Director of Schools or his/her designee to present fee waivers to the Board for approval or denial based on Board policy and administrative procedures established by the Director of Schools. It allows the Director of schools or his/her designee to only submit the waivers that **qualify** to the Board by motion for approval.

Discussion was held whereby the Director explained the qualifying waivers would be submitted by a simple motion to the Board for approval. The requests lacking exemption requests would continue to be submitted by Consent Agenda. Attorney, Jeff Reed, suggested

a 3rd list could be submitted to the Board listing all of the requested waivers “**For Information Only**”. Lauren Bush affirmed that her office would proceed accordingly with future Use of Facilities Requests.

Motion was made by Lisa Moore, second by Jeff Jordan to approve Policy 3.206.

VOTE: **All Yes**

The policy committee discussed revising Policy 6.502 Foreign Exchange Students. Policy 6.502 has been updated to give principals the discretion to determine the number of foreign exchange students placed in their respective schools.

Brief discussion was held and the Director of Schools, Bill Spurlock, suggested that Principals should only have discretion in departing from suggested limits on the number of Foreign Exchange Students only if his/her school continues to accept zone exemptions. If a school is on a list due to being over capacity and is no longer accepting zone exemptions for this purpose, it cannot accept additional Foreign Exchange Students.

Motion was made by Tammy Sharp to adopt Policy 6.502 with the above mentioned amendment second by Jeff Jordan to approve Policy 6.502 as amended.

VOTE: **All Yes**

There being no further business, the meeting adjourned at approximately 5:17 p.m.

Jim Estes, Chairman

Date

Bill C. Spurlock, Director of Schools

Date

FACILITIES USE

January 31, 2019

Central Office	Benchmark Education, Professional Development Room at PD Center, 2/16/19, \$15/day
Oakland Middle	Family of Faith Ministries, church services, 2/10/19-2/10/20 9am-1pm, cafeteria, \$72/wk
Stewartsboro	Solomon Porch Christian Community, Fellowship Dinner, 2/17/19 4-8pm, cafeteria, \$72



RCS Purchase Order Scanning and Approval Pricing Proposal

Software & Service Description	Qty	Rate	Total
Concurrent DocuPhase DMS Concurrent User Licenses Licenses Required For Purchase Order and Requisition Search and Scanning	6	\$975.00	\$5,850.00
Named Workflow Approver Licenses Licenses Required For Purchase Requisition Processing and PO Approvals	10	\$625.00	\$6,250.00
PSiGEN Automated Index Capture Software License required for automatic filing of all purchase orders	1	\$1,200.00	\$1,200.00
Annual Software Support and Maintenance Includes unlimited support calls, software updates, PO scanning template updates, Purchase Requisition form updates, nightly automatic backup of all documents, forms, and data related to purchase requisitions and purchase orders. (10,000 purchase orders per year which will require an estimated 650 MB of Hard Drive Storage Per Year)	1	\$3,325.00	\$3,325.00
Web Form Design, Implementation, and Training Services Services Include: <ul style="list-style-type: none"> • Design and implement purchase requisition form • Setup of automated indexing for all purchase orders • Design and Implement purchasing approval workflow that links purchase requisitions to purchase orders • Comprehensive training for all users 	1	\$10,000.00	\$10,000.00
TOTAL PRICE:			\$26,625.00

Terms: Payment Due Net 30

I hereby accept this offer and agree to the terms and conditions as shown.

X: _____

TITLE: _____ DATE: _____

PRINT NAME: _____

iAutomation Rep: John Ibbitson
jibbitson@iautomationtn.com

Date: 12/11/2018
Quote Number: 62598



Date: January 14, 2019
To: Riverdale High School
802 Warrior Dr,
Murfreesboro, TN 37128
From: Seth Sheridan
Regional Sales Representative
Phone: 615 892 0382
Email: SSheridan@beynonsports.com
Subject: Riverdale High School Track

FieldTurf USA, Inc. is pleased to present the following proposal. Price estimates are based off of SmartBuy Cooperative Purchasing Program pricing. SmartBuy provides predetermined preferential pricing through approved vendors. Since the products have already been bid at the national level, individual schools do not have to duplicate the bidding process.

FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701

Proposal	TOTAL
Supply and install BSS 200 13mm Sealed Structural Spray Red Running Track Surfacing (5,522 SY)	\$ 200,605.00

Add Alternate 1: Remove and dispose of the existing track and field surfacing for the additional sum of **\$ 20,007.75**

If Bonding is required, please add 1.5% to the price above for performance payment and bonds.

This proposal includes the following:

- Installation of surfacing per manufacturer's (Beynon Sports) specifications.
- Single mobilization; if the site is not ready and additional mobilizations are necessary, additional charges will apply.
- All lane lines and event markings.
- New or patched asphalt or concrete receiving surface be allowed to cure for 28 days depending on surface type.
- 5 Year Warranty

This proposal does not include:

- Sales/use tax.
- Bonds or permits.
- In-ground and field event equipment.
- Asphalt or concrete receiving surface preparation and/or corrections; any and all work to the receiving surface is expressly excluded; Beynon Sports can accept the receiving surface planarity, but will not be responsible for the surface itself, base materials and/or construction.
- Protection of surface after completion.
- Logos or lettering.
- Design and construction documents.

If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please contact Eric Fisher at: eric.fisher@smartbuycooperative.com.

If the price above is approved please make the PO or contract out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701.

MEMORANDUM

DATE: January 31, 2019
TO: Bill C. Spurlock
FROM: Lauren Bush
RE: Transfer Student Under Discipline

The Board has been requested to admit a transfer student under discipline from another school system. The student previously attended an alternative school in Davidson County, Tennessee.

The student was placed in an alternative school in Davidson County based on distribution of illegal substances.

According to Policy 6.318, the Board must approve all admissions when a student transfers from another school system while under suspension or expulsion. I recommend that the student be admitted and placed in the zoned alternative school, Smyrna West, subject to his compliance with all other applicable admission requirements.

Transportation

Pursuant to Section 16.1 of the Rutherford County Board of Education Bus Contract, the transportation dept. has received a letter dated 1/17/2019 from Jody Bond, contractor of bus #149, requesting voluntary termination of his contract with the Board. The transportation dept. is prepared to award this contract to the next potential contractor on the appropriate contractor list.

Recommend Approval – motion to approve voluntary termination of the Bus Contract from Jody Bond, bus #149, effective as soon as possible.

**Bid #3370
Art Equipment**

Item #	Qty	Description	Dick Blick	Lakeshore	Nasco	School Specialty
1	25	Paper Cutter 17" A3 Professional Industrial Heavy Duty Scrapbooking Metal Base Trimmer Machine 400 Sheet Capacity	No Bids			
2	50	Light Tables - Litup LP3 A3 Light Box 18.86x14.21 Inch Light Pad Tracing Light Box Light Table Drawing Light Board for Art Animation Sketching —LP3	\$ 214.00	*\$151.05		*\$46.80
3	75	Picasso Tiles 100 pc. Building Set		\$ 123.49	\$ 80.00	\$ 65.68
4	50	Gelli plates - Student Printing Plates, Rectangle 8x10, Class Pack of 11	\$ 128.50		\$ 145.24	
5	42	Gelli plates - Student Printing Plates, Rectangle 5x7, Class Pack of 11	\$ 86.00		\$ 89.00	
6	150	Stampville Sets (each set includes 25 stamps and 2 ink pads)	No Bids			
7	490	Inovart Soft Rubber Latex-Free Long Lasting Brayer, 6 in.	\$ 6.18			\$ 8.44
8	14	Xiem Studio Decorating Rib Set A	\$ 9.36		\$ 9.02	
9	14	Xiem Studio Decorating Rib Set C	\$ 9.36		\$ 9.02	
10	14	School Specialty Art Screens, Geometric Designs, Set of 6				\$ 8.76
11	42	Speedball Linoleum Cutter Handles (Set of 12)			\$ 28.05	\$ 24.57

Mailed to 20 vendors
16 vendors did not respond

*Does not meet bid specifications

Recommend: Motion to award to lowest and best bid as shown.

To be funded through General and Federal Funds.

Bid #3371 - Fire Alarm and Intercom Parts

Item #	Manufacturer	Part Number	Item Description	B & H Photo	Graybar	ISA	Security Equipment Co.
Intercom Parts							
1	Bogen	SPT15A	Reentrant Horn Loud Speaker	\$ 69.25	\$ 66.38	\$ 117.24	\$ 102.00
2	Bogen	CA10A	Call-in Switch	\$ 24.80	\$ 18.97	\$ 38.69	\$ 28.00
3	Bogen	WBS8T725	WB8 wall baffle with S86T725 Speaker/Transformer	\$ 34.00	\$ 29.29	\$ 55.44	\$ 50.00
4	Bogen	HTA-250A	250 Watt Power Amplifier	\$ 824.95	\$ 949.51	\$ 1,646.69	\$ 1,300.00
5	Bogen	S86T725PG8W	Speaker/Transformer (Ceiling Speaker)	\$ 21.00	\$ 15.92	\$ 31.99	\$ 31.00
6	Bogen	TB-8	Tile Bridge	\$ 21.00	\$ 6.17	\$ 10.71	\$ 10.00
7		SO-WAT10	Single Gang Volume Control			\$ 44.05	\$ 28.00
9	Telecor	MCC-300	Administrative Control Console				\$ 695.00
10	Telecor	ABU-3A-MB	Audio Buffer Unit				\$ 495.00
11	Telecor	ABU-3-MA	Audio Buffer Unit				\$ 495.00
12	Telecor	ATP	Audio Termination Panel				\$ 200.00
13	Telecor	PSU-2	Power Supply Unit				\$ 695.00
14	Telecor	CPU-4-XL	Central Processor Unit				\$ 770.00
15	Telecor	CCP-3-MA	Control Console Port				\$ 385.00
16	Telecor	IOP-2	Intercom Station Card - Call-in Only				\$ 480.00
17	Telecor	IOP-4	Intercom Station Card - Call-in and Speaker (4 wire)				\$ 490.00
18	Telecor	XL/Basic	XL/Basic Main Control Assembly				\$ 3,390.00
19	Telecor	CCU-XL	XL Card Cage Unit				
20	Telecor	RCD-7-XL	Remote Clock Driver				\$ 210.00
21	Telecor	TMS	Media Source				\$ 400.00
22	Telecor	CS-1-PT	4 Wire Call Switch with pigtail				\$ 10.00
23	Telecor	CID-SLCB-MA	INTERFACE CARD				\$ 680.00
24	Telecor	CS-12/4	2 Wire Call Switch				\$ 20.00
25	Telecor	XL-RMK	Rack Mount Kit				
26	Telecor	SI-250	250 Watt Power Amplifier				\$ 1,170.00
27	Telecor	2400-R-24	Master Clock				\$ 1,310.00
28	Telecor	2421-24	2.5" Display Clock				\$ 165.00
29	Telecor	2431-24	4" Display Clock				\$ 192.00

Bid #3371 - Fire Alarm and Intercom Parts

Item #	Manufacturer	Part Number	Item Description	B & H Photo	Graybar	ISA	Security Equipment Co.
30	Telecor	STB-11	Intercom Speaker				\$ 25.00
31	Altronix	T2428175C	Clock Power Supply			\$ 111.59	\$ 165.00
32	Telecor	BB-2421BB	Back Box for 2.5" Digital Clock				\$ 33.00
33	Telecor	IMP-MC	IP Interface Card				\$ 1,380.00
34	Telecor	TBU-IP-MA	IP Termination Unit				\$ 2,240.00
35	Telecor	TM-2X25	Terminal Block				\$ 100.00
36	Telecor	TCH-15	15' Cable Assembly				\$ 75.00
Fire Alarm Parts							
37	Fire-Lite	IPDACT 2	IP Communicator with upload/download capability			\$ 456.05	\$ 550.00
38	Fire-Lite	Ipbrkt	IP Bracket			\$ 45.55	\$ 30.00
39	Fire-Lite	IP-SPLT	IP Splitter			\$ 18.33	\$ 20.00
40	Fire-Lite	IP-ENC	IP-Dact enclosure			\$ 81.29	\$ 87.00
41	Fire-Lite	MS-10ud7	10 zone fire panel			\$ 1,033.85	\$ 975.00
42	Fire-Lite	VisorAlarm	IP receiver			\$ 3,380.35	\$ 3,750.00
43	Fire-Lite	D355pl	Innovairflex Duct Detector			\$ 194.01	\$ 210.00
44	Fire-Lite	I-300	Isolator Module			\$ 66.57	\$ 70.00
45	Fire-Lite	MMF-302-6	six zone interface module			\$ 523.34	\$ 500.00
46	Fire-Lite	Beam 355s	Addressable Beam Detector			\$ 1,195.13	\$ 1,310.00
47	Fire-Lite	Ann-80	Annunciator			\$ 321.42	\$ 325.00
48	Fire-Lite	MS-9200UDLS	Addressable Fire Alarm Control Panel w/ Built-in Communicator			\$ 1,092.68	\$ 975.00
49	Fire-Lite	MS-9600UDLS	Addressable Fire Alarm Control Panel w/ Built-in Communicator			\$ 1,865.50	\$ 1,890.00
50	Fire-Lite	SD-355	Addressable Photoelectric Detector			\$ 76.63	\$ 75.00
51	Fire-Lite	H350	Intelligent Addressable Thermal (Heat) Detector for use w/ MS-9200				\$ 74.00
52	Fire-Lite	D350P	Intelligent Addressable Photoelectronic Duct Smoke Detector				\$ 200.00
53	Fire-Lite	MMF-300	Addressable Monitor Module			\$ 61.03	\$ 61.00
54	Fire-Lite	MMF-301	Miniature Addressable Monitor Module			\$ 51.79	\$ 51.00
55	Fire-Lite	CRF-300	Addressable Relay Module			\$ 81.37	\$ 75.00
56	Fire-Lite	CMF-300	Addressable Control Module			\$ 81.37	\$ 75.00

Bid #3371 - Fire Alarm and Intercom Parts

Item #	Manufacturer	Part Number	Item Description	B & H Photo	Graybar	ISA	Security Equipment Co.
57	Fire-Lite	BG-8	Manual Fire Alarm Pull Station			\$ 29.55	\$ 31.00
58	Fire-Lite	BG-12LX	Addressable Manual Pull Station			\$ 92.51	\$ 88.00
59	Fire-Lite	FCPS-24FS6	24 volt 6 amp Remote Power Supply			\$ 417.10	\$ 385.00
60	Fire-Lite	SLC-2LS	2 Loop Expander			\$ 571.25	\$ 565.00
61	Fire-Lite	ECC 50/100	Voice Evac Panel			\$ 2,277.85	\$ 2,050.00
62	Fire-Lite	ECC 50DA	Distributed (remote) Audio Amplifier Panel			\$ 2,301.73	\$ 910.00
63	Fire-Lite	ECC-125DA	Distributed (remote) Audio Amplifier Panel			\$ 1,924.26	\$ 2,050.00
64	Fire-Lite	ECC-RM	Remote Microphone			\$ 605.91	\$ 650.00
65	Fire-Lite	ECC-CE6	Circuit Expander Module			\$ 386.23	\$ 380.00
66	Fire-Lite	DST-3	4 FT. Sampling Tube			\$ 14.07	\$ 10.50
67	Fire-Lite	0H-IPGSM4G	#IP/4G COMM.DUAL PRIMARY,UL			\$ 398.64	
68	Fire-Lite	CELL3DB50KT	WA7626-CA,CELL-ANT3DB,7626-50H			No Bid	
69	Fire-Lite	WA7626-CA ASSY	Adapter Cable F/7825-OC			\$ 62.24	
70	Fire-Lite	7626-50HC	RF Extension Cable Hex Crimp			\$ 155.23	
71	Fire-Lite	CELL-ANT3DB	Antenna Accessory Kit			\$ 127.29	
72	StopperII	STI-STI1100	Pullstation protector			\$ 84.46	
73		NP7-12	12V 7AH Sealed Battery			\$ 45.64	
74	FireRay	50R	Non-Addressable beam detector			\$ 957.42	
75	FCI	AMM-2F	MINI ADDRESSABLE MODULE			\$ 55.08	
76	FCI		Remote Annunciator			\$ 421.03	
77	Gamewell	IF-602	Fire Alarm Control Panel			No Bid	
78	Gamewell	GWRAN2-RCF	Remote Annunciator			No Bid	
79	Gamewell	FF-9	AUXILIARY POWER SUPPLY			No Bid	
80	Gamewell	XP-95P	Photoelectric Smoke Detector Head			\$ 57.85	
81	Gamewell	XP-95I	Ion Smoke Detector Head			\$ 81.03	
82	Gamewell	XP-95T	Heat Detector Head			\$ 60.96	
83	Gamewell	XP95-B6EZ	Addressable Base for Detectors			\$ 10.04	
84	Gamewell	XP95-ID	Ion Duct Smoke Detectors less sampling tube			No Bid	
85	Gamewell	SL-DA4R-P	Photoelectric Duct Smoke Detector			\$ 235.24	
86	Gamewell	MS-95T	Manual Pull Station			\$ 81.21	

Bid #3371 - Fire Alarm and Intercom Parts

Item #	Manufacturer	Part Number	Item Description	B & H Photo	Graybar	ISA	Security Equipment Co.
87	Gamewell	PID-95P	Point Identification Device			\$ 58.40	
88	Gamewell	RCE-95	Relay Control Element			\$ 81.76	
89	Gamewell	SCE-95	Signal Control Element			\$ 87.97	
90	System Sensor	2W-B	2-wire, photoelectric i3 smoke detector			\$ 36.47	\$ 40.00
91	System Sensor	P2R	SpectrAlert Horn-Strobe			\$ 48.93	\$ 51.00
92	System Sensor	S2R	SpectrAlert Strobe Only			\$ 36.69	\$ 39.00
93	System Sensor	SPSR	SpectrAlert Speaker-Strobe			\$ 67.70	\$ 70.00
94	System Sensor	PC2W	SpectrAlert Ceiling Mount Horn-Strobe			\$ 50.04	\$ 52.00
95	Wheelock	WHE-STR	Strobe		\$ 34.94	\$ 36.58	
96	Wheelock	WHE-HSR	Horn-Strobe		\$ 46.59	\$ 48.78	
97	Wheelock	WHE-E7024MCWFR	Speaker-Strobe (wall mount)		\$ 62.50	\$ 65.44	
98	Altronix	RB5	Relay Module 12V DC		\$ 10.20	\$ 10.71	\$ 15.00
99	Altronix	RB5-24	Relay Module 24V DC		\$ 10.20	\$ 10.71	\$ 15.00
100	Edwards Signaling	SIGA-270	Addressable Manual Pull			\$ 80.61	
101	Edwards Signaling	1504AQ	24VDC Magnetics for Fire Doors			\$ 61.17	\$ 71.00
102	GS BLDG SYS	1501-AGN5	24VAC/120VAC DOOR HOLDER			\$ 80.68	
103	GS BLDG SYS	1502-AQN5	Dual Door Holder			\$ 118.89	
104	EST	SIGA-PS	Intelligent Photo Detector			\$ 81.84	
105	EST	SIGA-CT-2	Dual Intelligent Monitor Module			\$ 93.04	
106	EST	SiGA-CT-1	Intelligent Monitor Module			\$ 54.59	
107	DITEK	DTK-120HM	120 volt Surge Suppressor			\$ 44.20	\$ 60.00
108	DITEK	DTK-1LVLP-LV	Voice/Data Surge Suppressor			\$ 30.55	\$ 50.00
109	Siemens	AD-11UK	Duct upgrade kit for PE-11			\$ 96.60	
110	Siemens	ILP-1	Smoke Detector Photoelectric			\$ 280.14	
111	Siemens	FP-11	FirePrint Intelligent Detector			\$ 241.92	
112	Siemens	DB-ADPT	PE-11 to DB-3 Base Adaptor			\$ 18.90	
113	Siemens	5526-W	Strobe			No Bid	
114	Siemens	EH-S17-F	Horn			No Bid	
115	Siemens	MSI-10B	Manual Pull Station			\$ 272.16	
116	20/4 Cable		20/4 Stranded Shielded Wire 1000' Spool		\$ 174.88		

Bid #3371 - Fire Alarm and Intercom Parts

Item #	Manufacturer	Part Number	Item Description	B & H Photo	Graybar	ISA	Security Equipment Co.
117	18/4 Cable		18/4 Stranded Shielded Wire 1000' Spool		\$ 166.61		
118	18/2 Fire Cable		18/2 Red Fire Alarm Cable 1000' spool		\$ 72.84		
119	16/2 Fire Cable		16/2 Red Fire Alarm Cable 1000'		\$ 93.07		
120	16/4 Fire Cable		16/4 Red Fire Alarm Cable 1000'		\$ 189.95		
121	14/2 Fire Cable		14/2 Red Fire Alarm Cable 1000'		\$ 132.15		
122	14/4 Fire Cable		14/4 Red Fire Alarm Cable 1000'		\$ 273.80		
123	Silent Knight	IFP-2000VIP	NETWORK FACP w/VOICE EVAC, DACT,127 PTS			\$ 3,496.35	
124	Silent Knight	RA-2000	REMOTE ANNUNCIATOR			\$ 487.83	
125	Silent Knight	5815XL	SLC EXPANDER 127 PTS.			\$ 356.04	
126	Silent Knight	VIP-50	4-ZONE VOICE EVAC PANEL 50 WATT			\$ 868.56	
127	Silent Knight	VIP-125	4-ZONE VOICE EVAC PANEL 125 WATTS			\$ 1,702.35	
128	Silent Knight	VIP-CE4	4-ZONE EXPANDER			No Bid	
129	Silent Knight	VIP-RM2000	REMOTE MICROPHONE/ANNUNCIATOR			No Bid	
130	Silent Knight	RPS-2000	NETWORK POWER MODULE			\$ 1,787.18	
131	Silent Knight	IFP-RPT-UTP	NETWORK INTERFACE MODULE,UTP			\$ 569.56	
132	Silent Knight	RPS-1000	INTELLIGENT POWER MODULE			\$ 633.10	
133	Silent Knight	5496	AUXILIARY POWER SUPPLY			\$ 429.33	
134	Silent Knight	SD500-PS	ADDRESSABLE PULLSTATION			\$ 92.46	
135	Silent Knight	SD505-APS	ADRESSABLE SMOKE DETECTOR			\$ 59.64	
136	Silent Knight	SD505-AHS	ADDRESSABLE HEAT DET, 135 DEGREE, FT			\$ 59.64	
137	Silent Knight	SD505-6AB	DETECTOR BASE			\$ 7.96	
138	Silent Knight	SD500-MIM	MINI MONITOR MODULE			\$ 59.64	
139	Silent Knight	SD505-DUCT	ADDRESSABLE DUCT DETECTOR			\$ 177.13	
140	Silent Knight	SD505-T2	DUCT DETECTOR SAMPLING TUBE			\$ 13.33	
141	Silent Knight	SD500-AIM	SINGLE INPUT MONITOR MODULE			\$ 63.70	
142	Silent Knight	SD500-ARM	CONTROL RELAY MODULE			\$ 77.03	

Mailed to 28 vendors
24 vendors did not respond

Recommend: Motion to award to lowest and best bid as shown.

To be funded through the Technology Department.

Bid #3372 - Multimedia AV Equip. Tech. Parts

Item Number	Part Number	Description	Acco	Adorama	Anixter	B & H Photo	Best Buy	CCS Presentation	CDW-G	Howard	Nashville Media Services	Pyramid School Products	SAI Computers	Scott Electric	Specialty Bulb	Troxell
1	SDDXG-032G-ANCIN	Sandisk 32GB Extreme SDHC Memory Card		\$14.95	\$16.16		* \$16.49		\$12.60				\$13.00			
2	SDDXG-064G-ANCIN	Sandisk 64GB Extreme SDHC Memory Card		\$24.95	\$24.79		* \$29.19		\$19.75				\$20.00			
3	WD4003FFBX	Western Digital Red Pro 4TB SATA *No Substitutions		\$179.99	\$197.00	\$184.00	\$182.88		* \$177.50				\$165.00			
4	9779B001	Canon PowerShot SX530 HS Digital Camera		\$239.00	\$420.58	\$240.80	\$231.91		\$250.00				\$345.00			
5	1958C002	Canon Vixia HF R82 Camcorder- Flash Memory		\$378.00	\$409.09	\$349.00	\$304.39		\$360.00				\$365.00			
6	1451V097	Canon SC-A80 Soft Carrying Case for Camcorders		**\$19.95		**\$19.95			\$23.50							
7	0235C001	Canon PSC 4200 Camera Case		\$21.95		\$22.00			\$21.00							
8		Lightweight Floor Tripod		\$9.95		\$13.55	\$10.58						\$19.00			
9	6055B002	Canon BP-718 Lithium Ion Battery Pack		\$54.29	\$67.20	\$57.00	\$58.06		\$56.00							
10	9763A001	Canon NB-6LH Lithium Ion Battery Pack		\$44.99		\$47.00	* \$10.22		\$40.57							
11	V11H859020	Epson PowerLite 107 LCD Projector		\$516.80	\$578.11	\$499.50	\$512.58	\$438.10	\$440.00	\$460.00			\$490.00			
12	V11H741522	Epson BrightLink 685wi Interactive Projector		\$1,905.59	\$2,209.08	\$1,834.25	\$1,972.68	\$1,368.65	\$1,314.00	\$1,314.00			\$1,800.00			
13	V12H777020	Epson BrightLink 685wi Wall Mount Kit		\$105.10	\$108.32	\$100.00	\$96.77	\$89.10	\$91.00	\$88.50			\$90.00			
14	V13H010L96	Epson PowerLite 107 Replacement Lamp		\$61.95	\$66.62	\$49.00	\$60.54	\$62.35	\$48.00	\$56.00		* \$74.98	\$55.00	\$70.23	* \$82.00	
15	V13H010L88	Epson PowerLite 98H Replacement Lamp		\$70.85	\$82.14	\$61.51	\$71.02	\$76.74	\$60.00	\$67.00		* \$66.95	\$65.00	\$47.00	* \$54.00	
16	V13H010L78	Epson PowerLite 97, 98 & 99W Replacement Lamp		\$115.95	\$134.11	\$119.95	\$118.55	\$125.88	\$95.00	\$112.00		* \$66.95	\$105.00	\$65.00	* \$59.00	
17	V13H010L60	Epson PowerLite 93, 93+ & 905 Replacement Lamp		\$126.00	\$153.27	\$122.96	\$129.58	\$114.12	\$95.00	\$102.00		* \$66.95	\$120.00	\$68.00	* \$72.00	
18	V13H010L71	Epson BrightLink 485wi Replacement Lamp		\$67.85	\$84.02	\$65.24	\$71.04	\$75.29	\$60.00	\$67.00		* \$64.99	\$65.00	\$47.00	* \$67.00	
19	V13H010L80	Epson BrightLink 585wi Replacement Lamp		\$57.19	\$66.62	\$59.00	\$58.88	\$62.35	\$48.00	\$56.00		* \$73.89	\$54.00	\$49.88	* \$62.00	
20	V13H010L63	Epson PowerLite Pro G5950 Replacement Lamp		\$479.95	\$587.41	\$425.00	\$496.63	\$498.89	\$425.00	\$470.00		* \$189.95	\$465.00	\$213.00	* \$217.00	
21	V13H010L76	Epson PowerLite Pro G6050W Replacement Lamp			\$203.05		\$179.48	\$185.14	\$155.00	\$170.00		* \$139.75	\$165.00	\$122.50	* \$136.00	
22	PJF2-UNV-S	Peerless Universal Ceiling Mount Kit		\$77.95	\$87.56	\$73.00	\$74.19	\$104.00	\$72.00			* \$129.98	\$70.00			
23	HCU8	HoverCam Ultra 8 Document Camera	* \$460.00	\$436.25			\$445.60	\$370.95	\$430.00	\$379.06			\$425.00			
24	V12H758020	Epson DC-21 High Resolution Document Camera	* \$482.30.	\$540.00	\$607.01	\$522.00	\$516.56	\$454.68	\$455.00	\$470.06			\$510.00			
25	DC125	Lumens DC125 Ladibug Document Camera	* \$227.11		\$314.07	\$250.00	\$313.57		\$300.00	\$210.00			\$250.00			\$214.25
26	M9L66A#B1H	HP OfficeJet Pro 8710 All-In-One Inkjet		\$115.00	\$169.07		\$149.96		\$185.00							
27	D9L64A#B1H	HP OfficeJet Pro 8210 Inkjet		\$147.00	\$115.08		\$112.49		\$89.00							
28	B11B236201	Epson WorkForce DS-530 Scanner		\$339.00	\$413.99		\$364.29	\$313.66	\$280.00	\$303.00			\$345.00			
29	B11B222201	Epson WorkForce DS-860 Scanner			\$943.34		\$819.27	\$718.89	\$640.00	\$680.00			\$795.00			
30	T3H-00011	Microsoft LifeCam HD-3000		\$28.69	\$35.00	\$29.99	\$29.18		\$24.00				\$25.00			
31	PP3-00001	Microsoft Wireless Desktop 3050, Keyboard+Mouse		\$44.89	\$51.59	\$44.99	\$42.54		\$41.10				\$40.00			
32	P3Q-00001	Microsoft Wireless Display Adapter		\$53.60	\$60.90	\$49.99	\$40.89		\$45.00				\$45.00			
33	F1DA108Z	OmniView PRO3 USB & PS/2 KVM Switch			\$297.15	\$254.95	\$375.25		\$192.35				\$240.00			
34	F1D9401-06	OmniView Dual-Port KVM Cable, 6 feet, USB			\$40.50	\$30.99	\$33.15		\$23.70				\$30.00			
35	F1DC101V	Belkin 19" LCD Rack Console			\$805.96	\$715.00	\$718.27	\$797.46	\$572.60				\$660.00			
36	V12H467020	Epson Active Wall Speakers ELPSPO2		\$149.99	\$188.89	\$125.23	\$145.16	\$115.29	\$150.00	\$122.00			\$150.00			
37	980-000802	Logitech Z150 2-Piece Speaker System		\$17.50	\$19.00		\$17.82		\$13.85				\$15.00			
38	981-000014	Logitech H390 USB Headset		\$22.89	\$30.07		\$19.63		\$22.50			* \$23.85	\$28.00			
39	CHRG30I+	Aver Laptop/Tablet Charging Cart 30				\$1,634.15	\$1,244.02	\$1,543.54	\$1,260.00							\$1,250.00
40	CS-1610-BL	Jar Systems Essential 16 Charging Station					* \$243.45			\$300.00						\$900.00
41	CB-A-84-00526-07	MobiView Teacher Tablet									\$299.00					
42	IW-A-11-00735-05-FULL	Workspace Full\Single User									\$99.00					
43	IW-A-11-00735-05-FULL-BLDG	Workspace Full\Building (25 Licenses)									\$999.00					

Mailed to 99 vendors

85 vendors did not respond

* Alternate Items Bid

**Tie Bid

Recommend: Motion to award to lowest and best bid as shown.

To be funded through Technology Dept., Building Program, Individual Schools, or GPS.

Summer School
Registration

Riverdale
High School

Tuesday, May 28
4:00-7:00 p.m.

Wednesday May 29
1:00-4:00 p.m.

Daily Schedule

High School
Semester 1
May 30-June 25
Semester 2
June 26-July 23
7:30-11:00 a.m.
12:00-3:30 p.m.

June 2019

SUN	MON	TUE	WED	THU	FRI	SAT
	27	28 Registration	29 Registration	30 Semester 1 begins	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25 Semester 1 ends	26 Semester 2 begins	27	28	29
30						



Important Dates for July

July 2019

	SUN	MON	TUE	WED	THU	FRI	SAT
July 4th No Summer School Classes		1	2	3	4 No School HOLIDAY	5	6
July Assessments Dates TBD	7	8	9	10	11	12	13
July Make-Up Assessments Dates TBD	14	15	16	17	18	19	20
July 23 High School 2nd Semester ends	21	22	23 End of 2nd Semester	24	25	26	27
	28	29	30	31			

**July 23 Summer School
Graduation**



Rock Springs Middle School

**Principal
Mr. Stephen Wayne**

3301 Rock Springs Rd.
Smyrna, TN 37167

www.rms.rcschools.net



**Assistant Principals
Mrs. Cassie Oring
Mrs. Jennifer Clark**

Phone (615) 904-3825

Fax (615) 904-3826

January 16, 2019

Dear Mr. Lee-

Please submit for board approval the following purchase for Rock Springs Middle School. We would like a 10X12 wooden storage building placed on the existing concrete slab near our back parking lot. It will be funded through Rock Springs Campus Improvement account. It will be painted to match the other storage sheds on campus. We would appreciate maintenance overseeing the project to ensure safety and placement are best for all involved. The building will be delivered and set up by Backyard Outfitters. It will cost RSMS \$2,245.00. It will have wide double doors and will not need to have electricity run to it. We would love to have it approved at the January 31st meeting if possible. We appreciate your continued support of Rock Springs Middle School.

Thank you-

A handwritten signature in blue ink, appearing to read 'Stephen Wayne', is written over the printed name.

Stephen Wayne

Backyard Outfitters - Triune

8002 Horton Hwy
Triune, TN 37014

615-395-7124

Backyard Outfitters, Inc.

Franklin, TN 37064
fax 615-807-1387

Order-Stop Built*
Order-Build On Site*
On Lot New
On Lot Used

X

Date: 12/13/18 Inventory # BUILD

Salesman: Kent

Size

Utility Extended 10 X 12

Roof Color - Black Metal

All Sizes Nominal *8' Tall Walls Measured On Outside*

Paint Color - Gap Gray

Trim - Gap Gray

*12' wide buildings measured across eaves

Customer Name: Rock Springs Middle School

Mailing Address

(if different from delivery address)

Delivery Address: 3301 Rock Springs Road

(Steven Wayne)

Smyrna, TN 37167

Home Phone: _____

Work Phone: 6156-904-3825

Cell Phone: _____

Rent To Own Sale

Sales Price	_____
Option Cost	_____
Total (pre-tax)	_____
Downpayment (optional)	_____
Pre-tax Downpayment +1.0925	\$ -
Rent To Own Amount	\$ -
Monthly Payment Price+(21.6)	\$ -
Sales Tax 9.75%	\$ -
Total Monthly Payment	\$ -
Security Deposit	\$ -
Total Received	\$ -

Cash Sale

Sales Price	\$ 2,245.00
Option Cost	\$ -
Total (pre-tax)	\$ 2,245.00
Sales Tax	\$ -
Total Cost	\$ 2,245.00
Amount Received	\$ 2,245.00
Balance Due	\$ -
Payment Method	_____

Payment Method _____

Load With Doors Facing: _____

Options:

8FT Walls

Backyard Outfitters, Inc. and its associates are not responsible for permits, covenant searches, restrictions, set backs yard damage, or underground damage. Please contact your local Building Inspector or Homeowners Association for information. It is the customers' responsibility to decide if ground conditions are unsuitable for delivery. Free Delivery covers one trip up to 30 miles one way, over 30 miles subject to a \$2/mile (8ft and 10ft wide) or \$3.50 /mile (12ft and 14ft wide) charge one way, and any additional trips may also incur charges to the customer. Free Setup includes leveling, starting with one corner at ground level, up to 3ft with customer supplied blocks. Any balance due is due on delivery. Customer has read and gives approval for the installation of the above.

*\$100 Cancellation Fee for All Custom Orders

Customer Signature:

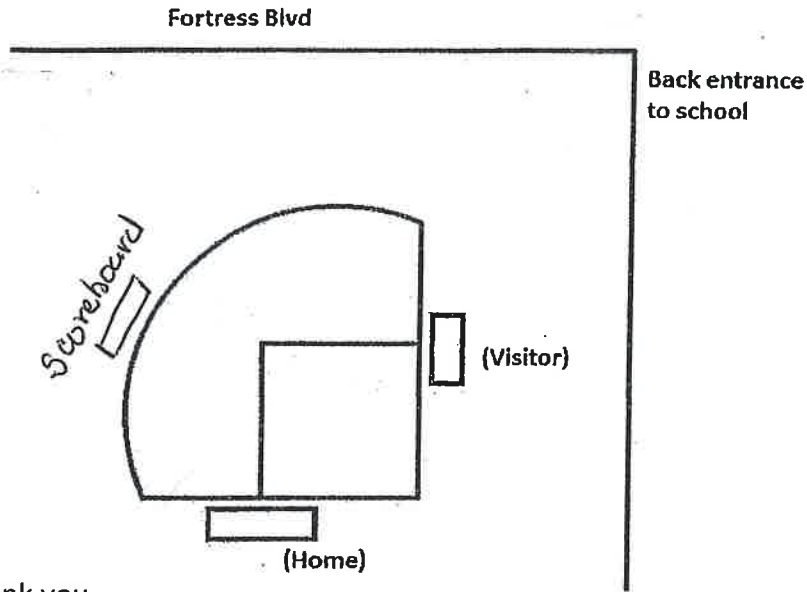


January 9, 2019

Dear Mr. Lee,

The Blackman Middle Softball program would like to request the approval to add a scoreboard to our softball field. The total cost will be between \$5,000-\$5,500 and will be donated by Wilson Bank and Trust.

The scoreboard will be placed in center field and will be a Fair-Play scoreboard. The dimensions are 4'x9' (see attached).



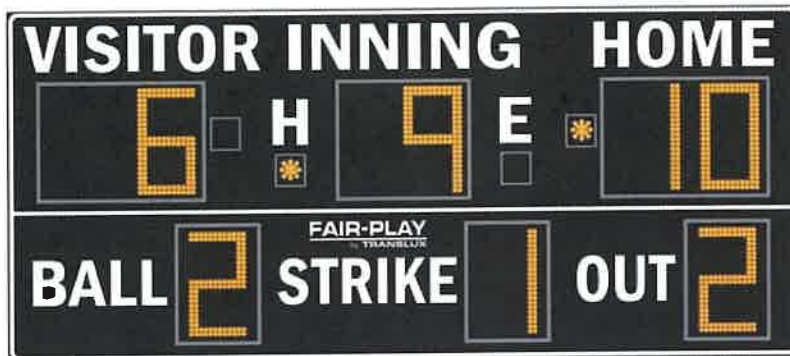
Thank you,

Kaylie Xiao
Blackman Middle School Softball Head Coach

Kaylie Xiao
Dr. Amy Connifey-Marlin
Dr. Amy Connifey-Marlin
Principal



FAIR-PLAY BASEBALL SCOREBOARD



Model: **BA-7209-2**

DIMENSIONS:

HEIGHT:	4'-0"	LENGTH:	9'-0"	DEPTH:	10"	WEIGHT:	116 lbs.
---------	-------	---------	-------	--------	-----	---------	----------

STANDARD EQUIPMENT:

- Super-bright, wide-angle amber LED's
- Factory authorized national and local sales, service and installation
- Choose from 10 durable paint colors - Free
- Choose from 15 popular vinyl trim colors - Free
- Free Help Desk Support
- Free project design renderings
- Over 75 years of sports scoring experience
- Sport specific control console inserts
- Energy efficient LED designs
- HB-800 data connection kit
- Choice of Fair-Play's scorekeeper approved score systems*
- 4-level control console display brightness adjustment
- Changeable scoreboard game captions*
- 5-year limited warranty
- ETL/CETL listed to UL standard
- Convenient built-in service points for easy-access
- Quality engineered water resistant aluminum construction
- Complete, safe and durable display mounting system
- 9-segment digits
- Built-in lighting suppressor (for standard data direct wire only)

OPTIONAL EQUIPMENT:

- Custom paint & vinyl trim colors
- UV resistant paint
- Illuminated & non-illuminated identification & sponsorship signage
- Custom, unique signage options
- Electronic team names*
- Rear-illuminated scoreboard captions*
- Mono- or full-color electronic message display with Fair-Play's exclusive ProLine® control system
- Carrying case for scoreboard control
- Personalized vinyl home team name
- Truss and decorative steel systems
- Pitch speed display system*
- Pitch count display*
- Field use time*
- Scoreboard sport-conversion captions*
- Integrated scoring and display systems
- Scoreboard caption color (other than white)
- Extended warranties and maintenance contracts
- Lighting protector for power
- Changeable scoreboard game captions*

*Consult with a sales representative for applicable models



OPERATING TEMPERATURES:

Scoreboard display: -22° to 131° Fahrenheit (-30° to 55° Celsius)

Control console: 32° to 131° Fahrenheit (0° to 55° Celsius)

OTHER DIMENSIONS:

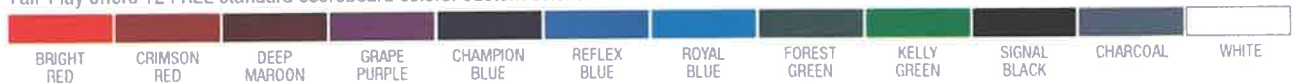
CAPTIONS (H" x W")		DIGIT SIZES (H")	
STRIKE	6" x 25"	BALL	15"
HOME	6" x 20"	H/E SPOT	3.5"
VISITOR	6" x 29"	INNING	15"
INNING	6" x 24"	OUT	15"
H	6" x 5"	POSSESSION SPOT	3.5"
OUT	6" x 14"	STRIKE	15"
E	6" x 4"	TEAM SCORES	15"
BALL	6" x 18"		

ELECTRICAL	
VOLTAGE	120 VAC
HERTZ	60
WATTS	116
AMPS	1
PHASE	1
WIRING	2-Wire + ground
CIRCUITS REQUIRED	1
SAFETY LISTING	ETL/CETL

Fair-Play offers 15 FREE standard trim tape colors



Fair-Play offers 12 FREE standard scoreboard colors. Custom colors available



Fair-Play by Trans-Lux Corporation

1700 Delaware Avenue • Des Moines, IA 50317 • 800.247.0265 • sales@fair-play.com • fair-play.com

MT Score, Inc

3731 Henricks Hill Drive
 Smyrna, TN 37167
 Phone: 615-513-9618
 Email: mtscore@gmail.com

Quote

Date	Estimate #
12/13/2018	1400

Name / Address
Blackman Middle School

Location
Softball

Qty	Description	Cost	Total
1	BA-7209-2 Wireless LED Softball Scoreboard w/MP-60 Control Panel	3,570.00	3,570.00
1	20" x 9' Wilson Bank Sign	400.00	400.00
	Shipping	495.00	495.00
	Labor and materials to remove existing board and install new board using existing electrical and structure	800.00	800.00
	**Sales tax not included(if applicable)		
		Subtotal	\$5,265.00
		Sales Tax (9.75%)	\$0.00
		Total	\$5,265.00

Prices subject to change after 60 days

Barfield Elementary School

350 Veterans Parkway
Murfreesboro, Tennessee 37128
Phone: (615) 904-3810
Fax: (615) 904-3811

Judy T Goodwin
Principal

Chris Lafferty
Assistant Principal

To: Trey Lee

From: Judy Goodwin

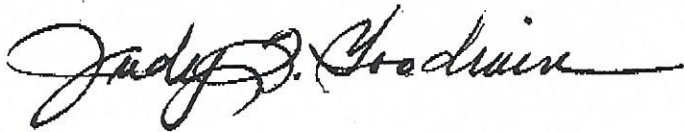
Re: Approval Request for Additions to Barfield Elementary School Playgrounds

Date: 1/18/19

Please accept the attachments to this documents for approval consideration by the Rutherford County School Board. The stakeholders of our school have raised sufficient funds through PTO coordination for the last two years to pay for the project in total without expense to RCBOE.

The project includes the installation of new playground equipment (see diagrams/photos) both to the kindergarten playground and the Gr. 1-5 playground. If you need further information or documentation, please contact me at (615)904-3838.

Thank you for your support of this project and your submission of this proposal to RCBOE for us.



Field Elementary
description for your map.

**Single Bay Arch Swing
w/ Grassmats Safety Surface;
One each at 5-12YR and 2-5YR
Play Areas**

Legend

- Barfield
- Barfield Elementary
- Barfield Elementary

**Two Trash Receptacles
to be Located at Pavilion**

**2-5YR Freestanding
Jet Play Piece w/
Grassmats Surface**

Barfield Elementary School

Barfield Elementary SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	5/0	3/0


R5

FOR KIDS
AGES
[Mixed]

Barfield 5-12YR Area

Write a description for your map.

Legend

 Barfield



GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

Google Earth

PROJECT#:
DATE: 12/10/2018

MIN. USE ZONE: 216' x 74'

PLAYCRAFT REP:
Great Southern Recreation

Barfield Elementary SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	5/0	3/0

R5

FOR KIDS
AGES
[Mixed]

Barfield Pre-K Area

Write a description for your map.



Legend

Barfield

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC'S Handbook For Public Playground Safety, Section 4: Surfacing.

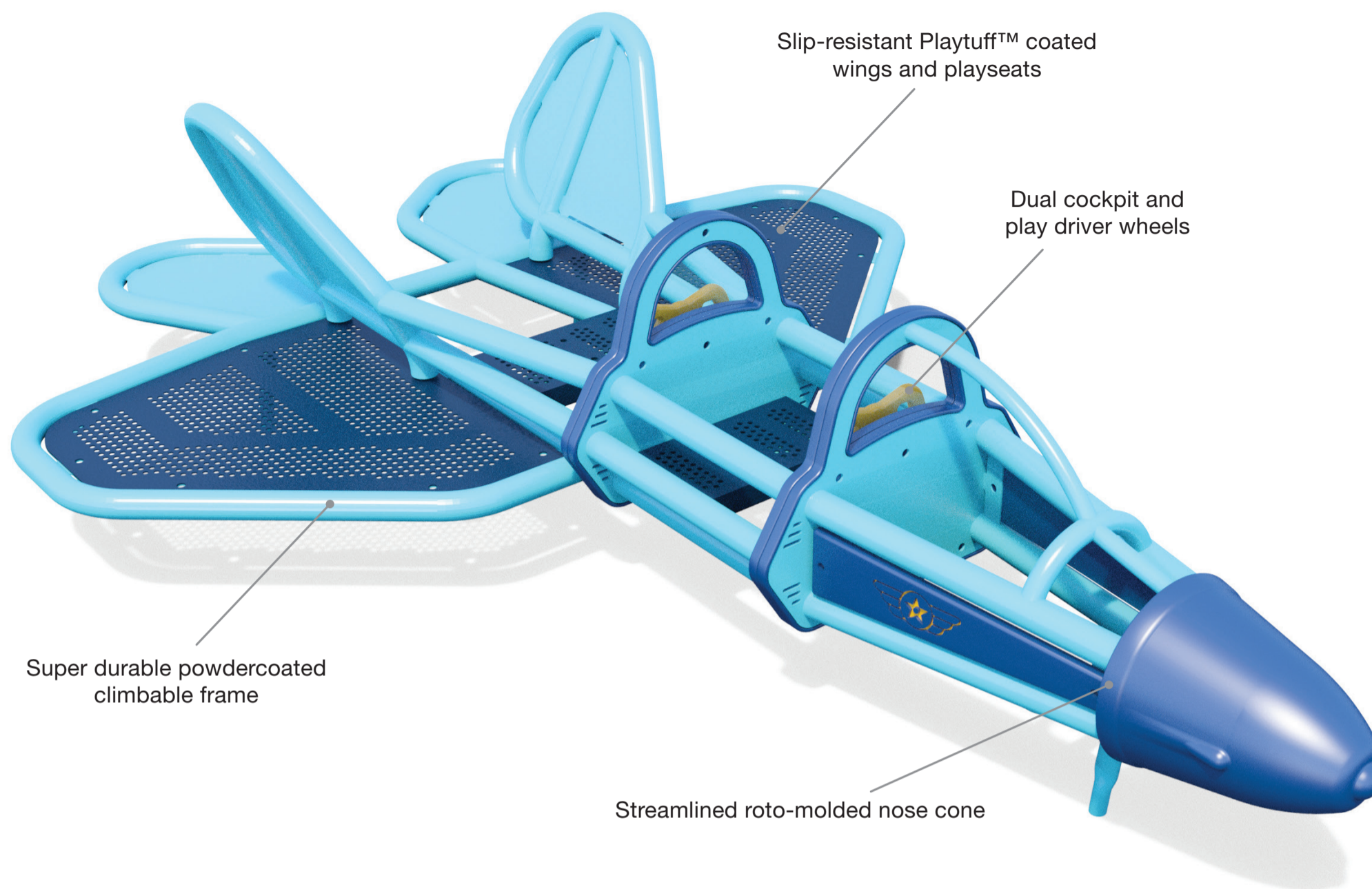
PROJECT#:

DATE: 12/10/2018

MIN. USE ZONE: 213' x 71'

PLAYCRAFT REP:

Great Southern Recreation



JET RAPTOR

PC 1054

Kids are fascinated with dreams of flying. Promote creative play with the all new freestanding Jet Raptor. Realistic features include an open cockpit with two seats and dual controls. Design includes rugged all-metal construction with seats and climbable wing surfaces protected with our resilient and slip-resistant Playtuff™ coating.

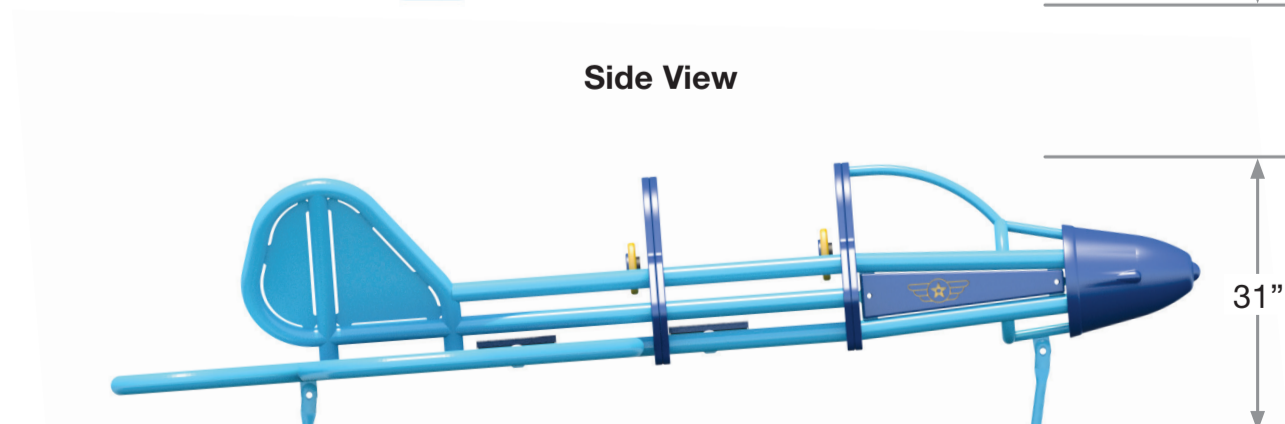
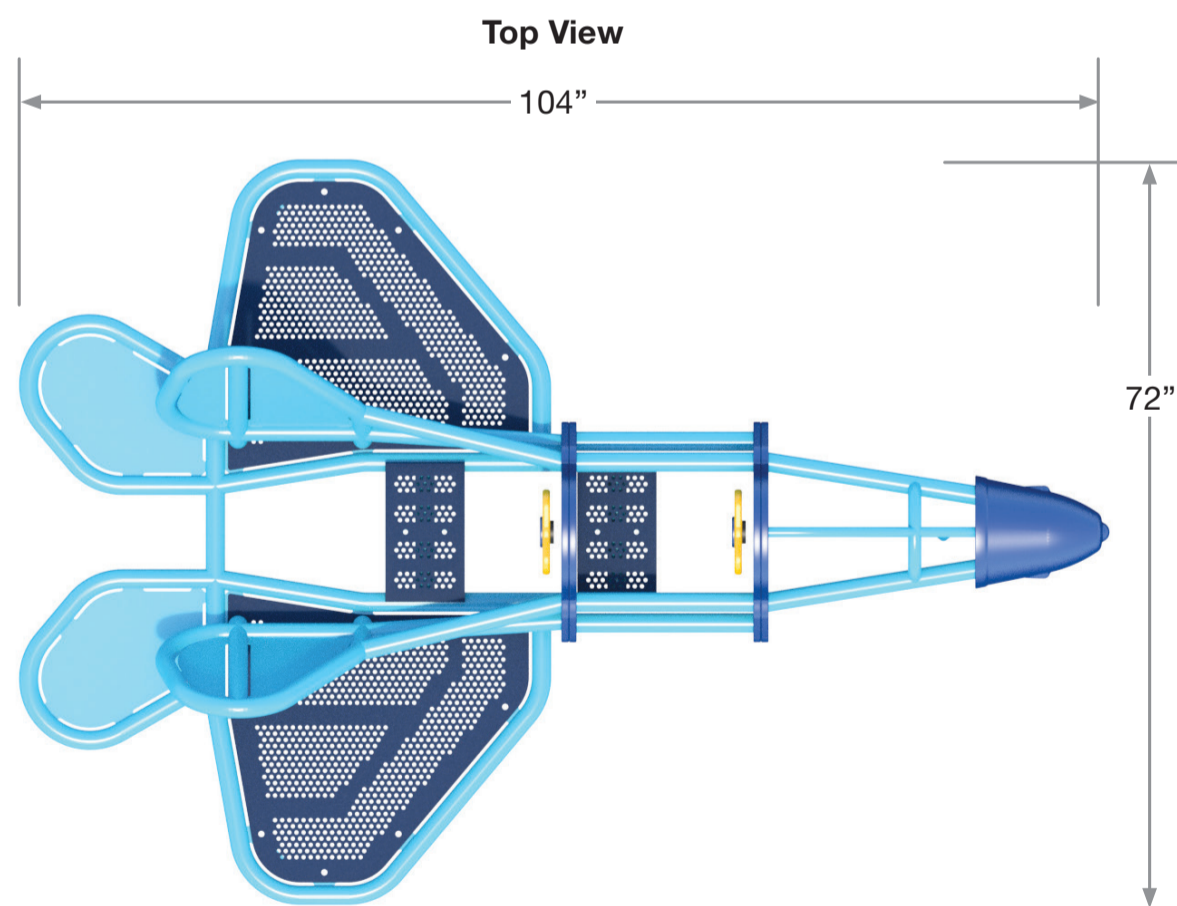
Designed for Children: 2 - 12 years
Size: 104" x 72" (2.6m x 1.8m)
Height: 31" (0.8m)
Use Zone: 20'8" x 18' (6.3m x 5.5m)

WARNING: An impact absorbing safety surface is required under and around all playground equipment.



PLAYCRAFT[®]
 SYSTEMS
 A Division of Krauss Craft, Inc.

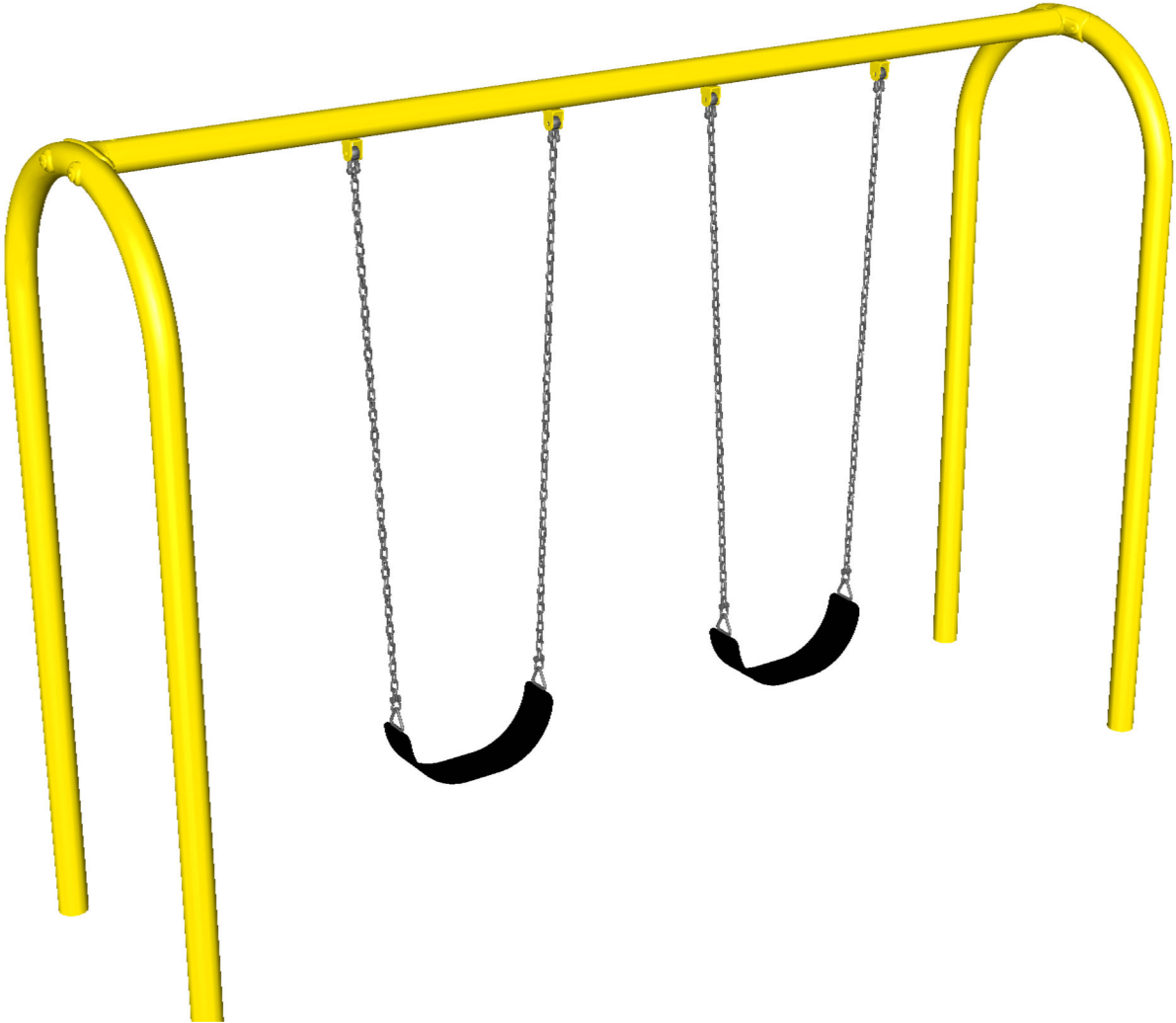
www.PlaycraftSystems.com



Barfield Elementary
SW VIEW

R5

FOR KIDS
AGES
5-12



STRUCTURE#: Swings

PROJECT#:

DATE: 12/10/2018 | DRAWN BY:



1-800-390-8438
www.GreatSouthernRec.com

Beautiful Outdoor Spaces, we can ALL be proud of.

ORGANIZATION:	Barfield PTA
CONTACT:	Hannah Lane
ADDRESS:	350 Veterans Parkway, Murfreesboro, TN
PHONE:	615-904-3810

PROJECT TITLE:	Playground Additions
REVISION:	
OPTION:	1

Official Quote from Great Southern Recreation

TERRITORY MANAGER	DATE	TERRITORY	COUNTY	TERMS	COLORS
Nathan	10/30/2018	TN	Rutherford	Net 10	TBD

PART NUMBER	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
PC 2123	1	Single Arch Swing - 5-12YR Area	\$ 1,850.00	\$ 1,850.00
PC 2123	1	Single Bay Arch Swing - 2-5YR Area	\$ 1,850.00	\$ 1,850.00
PC 4218	2	Trash Receptacle w/ Dome Top Lid	\$ 517.00	\$ 1,034.00
PC 1054	1	Raptor Jet - 2-5YR Area	\$ 3,385.00	\$ 3,385.00
				\$ -
				\$ -
SUBTOTAL FOR EQUIPMENT				\$ 8,119.00
Exclusive Certified Southern-built™ Installation				\$ 2,500.00
SURFACING	864	Grassmats for K-5th Swing - 1-Bay - 36'x24'	\$ 5.45	\$ 4,708.80
SURFACING	864	Grassmats for Pre-K Swing - 1-Bay - 36'x24'	\$ 5.45	\$ 4,708.80
SURFACING	360	Grassmats for Pre-K Raptor Jet - 20'x18'	\$ 5.45	\$ 1,962.00
SUBTOTAL				\$ 21,998.60

TAX RATE 9.00%

SALES TAX -

BONDS

EQUIPMENT FREIGHT 1,381.00

SURFACE FREIGHT 475.00

TOTAL \$ 23,854.60

Please Note Exclusions and Expectations on Attached Contract Form

AGREEMENT

Oakland High School
Murfreesboro, Tennessee
Attn: John Marshall

12/14/18

Project Design/Engineering/RFP/Project Management Consultant for Oakland HS Stadium New Turf Field Project

In the Project Design/Engineering/Project Management Consultant role, the Service Provider will provide professional services to ensure that the Client's goals are achieved by providing Owner's Representation to the High School for the Design, RFP Creation of Specifications, Engineered DWGS, and Project Management to include, but not limited to the following:

Design, Specification, and RFP Evaluation of the Stadium Field to include the following:

- ◆ Design of the field, field markings for football, soccer, & logos to Client's needs
- ◆ Initial inspection, survey and evaluation of field for inclusion in scope of work for RFP
- ◆ Interface with our Engineer to assist with decisions necessary for engineered DWGS
- ◆ Development of complete specifications for field base, turf, and installation Interface with potential bidders to assure response and address questions and any clarifications in RFP documents
- ◆ Coordinate bid evaluations utilizing custom program matrix
- ◆ Produce post RFP response analysis and vendor recommendations based on established evaluation criteria

Engineering Services for Stadium Field

Design sub-grade and sub-surface drainage base system for the synthetic turf athletic field at Oakland High School Stadium and design sub-grade and systems and appurtenances based upon recommendations from the geotechnical engineer.

- ◆ Provide consultation to the Owner and/or the Owners Representative during pre-bid phases to include site and field review.
- ◆ Assist Owner and Owner's Representative and provide as necessary, technical specifications for the turf field system.

- ◆ Provide engineering design and drawings to include detailed sections of the sub-grade and sub-surface drainage base system for the field, and appurtenances, and layout schematics.
- ◆ Coordinate with Owner provided geotechnical engineer for subsurface site investigations and geotech recommendations for the field base/sub-grade
- ◆ Assist Owner and Owner's Representative in pre-bid and bidding phases of the project to include contractor evaluations and bid review and consultation.
- ◆ Provide necessary design calculations, DWGS, and information for applicable permitting and Owner initiated City/State review and approval.

Project Construction Interface and Coordination on behalf of OHS to include the following:

- ◆ Establish communication and decision paths to manage information
- ◆ Assist in any interviews and scope of work with potential contractors
- ◆ Participate in negotiating the very best price and terms for the Client
- ◆ Assist in selection of the necessary contractors to complete the work
- ◆ Assist in selection of company to manufacture and install synthetic turf
- ◆ Meet with engineer to develop working drawings as needed
- ◆ Monitor turf manufacturing and coordinate all aspects of the order to meet the specifications of the project
- ◆ Interface with client's staff as needed throughout the project
- ◆ Interface with the contractors on a daily basis to monitor progress
- ◆ Ensure proper permits & testing are obtained by field contractors
- ◆ Inspection of materials to confirm they meet specification requirements
- ◆ Explore and negotiate potential savings by gifts in kind with contractor work if desired
- ◆ Audit and email status report of the project on a weekly basis
- ◆ Coordinate the project and create economies of scale where possible
- ◆ Research and consult on potential change orders to justify necessity & minimize costs
- ◆ Interface with turf manufacturer and installation crew for quality control
- ◆ Review, sign off, and coordinate invoicing from the field contractors
- ◆ Expedite Project completion and close-out with project inspection & punch list

Note: The Service Provider cannot guarantee that the work to be performed pursuant to this agreement can be performed within rigid time frames, because of weather or other factors.

Compensation

For the services rendered by the Service Provider as required by this Agreement, the Client will pay to the Service Provider compensation on the following basis:

The Service Provider will provide Owner's Representation for the design, creation of specifications for RFP, Engineered DWGS, and Project Management work for the Oakland HS Stadium Turf Field. The contracted amount for the Owner's Representation engagement is 8%.

Upon signing the agreement, an engagement fee of \$10,000 is due. Second payment of \$15,000 is due after bid opening, evaluation, and selection. Balance to be paid in progressive payments as a percentage of the actual contracted work amount. Balance of 10% after project completion. Expenses of motel and mileage only are reimbursable, and will be pro-rated with other area projects if possible.



1/8/19

Tim Cowan, Athletic SurfacesPlus, Date

_____, _____, Date

Agreement

Oakland High School
Murfreesboro, Tennessee
Attn: John Marshall

3/15/18

Fundraising for Oakland High School Turf Field Project

In the Fundraising role, the Service Provider will ensure that The Client's goals are achieved by providing representation to the School District for the Fundraising Campaign, to include, but not limited to the following:

Development & Initiate a Fundraising Campaign to include the following:

- ◆ Develop a clear vision and strategy of Project needs and prioritize
- ◆ Direct a brainstorming session with the OHS & strategic others
- ◆ Determine the fund raising potential of the constituency group
- ◆ Identify the timeframe and set achievable goals
- ◆ Explore the sources of Fundraising and the potential outside of the identified constituency groups
- ◆ Develop "The Mini Case Study"
- ◆ Assist in developing a Timeline, and identify project costs
- ◆ Development of named gift opportunities
- ◆ Meet with interested OHS patrons, friends, city & school administrators, and corporate contacts to determine potential contributors
- ◆ Develop the Campaign Structure and support system
- ◆ Develop the campaign Giving & Benefits Chart
- ◆ Develop Support material: brochures, power-point, pamphlets, support material needed for making calls
- ◆ Create the infrastructure for monitoring the campaign
- ◆ Design, coordinate, and acquire for OHS, Legacy Logo Panels for project donors
- ◆ Develop a game plan for "The Campaign"
- ◆ Be available via email & Phone for coordination of calls and visits to prospective contributors
- ◆ Actively assist in planning of calls with prospective contributors

Rutherford County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="margin: 0;">Safety</h2>	Descriptor Code: 3.201	Issued Date: Click here to enter a date.
		Rescinds: 3.201	Issued: 01/15/09

1 **In accordance with board policy**, the principal of each school shall develop procedures for keeping school facilities
 2 safe and free from hazards.¹

3 All employees shall report current and potential hazards to their immediate supervisor(s).

4 Each principal is responsible for seeing that safety is a part of the instructional program of the school **as required**
 5 **by law.**¹

6 The safety program shall include:

- 7 • Fire prevention;
- 8 • Accident prevention;
- 9 • Warning systems;
- 10 • Emergency drills (~~Fire, severe weather, earthquake, and bomb threat~~);
- 11 • Traffic safety;
- 12 • Traffic and parking controls;
- 13 • Safety inspections;
- 14 • First aid; and
- 15 • **Disaster preparation** ~~A disaster preparedness plan for a nuclear or other major emergency.~~

16 Only students assigned to the school, the staff of the school, parents of students, and other persons with lawful
 17 and valid business shall enter onto the grounds or into the buildings of a school during the hours of student
 18 instruction. All staff members shall report all persons appearing to be improperly on school premises to the
 19 principal.²

20 The principal shall secure assistance from law enforcement officials when he/she deems it necessary in order to
 21 **maintain order or security. In addition, the Director of Schools or his/her designee shall provide the local law**
 22 **enforcement agency with all safety and security plans.**³

Legal References

1. TCA 49-6-804; TCA 49-6-1003
2. TCA 49-6-2008(a), (b)
3. TCA 49-6-804(c)

Cross References

- Visitors to the School 1.501
 Emergency Preparedness Plan 3.202
 Care of School Property 6.311

Rutherford County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h2 style="text-align: center;">Work-Based Learning Program</h2>	Descriptor Code: 4.211	Issued Date:
		Rescinds:	Issued:

- 1 Students shall have access to a system of structured work-based learning experiences that allow them
- 2 to apply classroom theories to practical problems as well as explore career options.

- 3 The Director of Schools shall develop administrative procedures to govern the efficient administration
- 4 of the work-based learning program. Such procedures shall include, among other things, a process for
- 5 evaluation and assessment of the program to ensure that it is of high quality and meets the needs of
- 6 students.¹

Legal References

1. State Board of Education Policy 2.103(5)

Cross References

- Insurance Management 3.600

Rutherford County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Acquired Immune Deficiency Syndrome	Descriptor Code: 6.404	Issued Date:
		Rescinds: 6.404	Issued: 01/15/09

1 LIABILITY AND NON-DISCRIMINATION

2 Students infected with HIV shall not be denied enrollment in school. The Board shall not prevent an
3 HIV infected student from participating in the continuation of his/her education on the sole basis of
4 HIV infection. To the extent practical with medical and educational needs, the student shall be subject
5 to the same rules for class assignment, privileges, and participation in any school-sponsored activities
6 as all other students. The Board shall strive to maintain a respectful school climate for HIV infected
7 students.

8 Mandatory screening for communicable diseases not spread by casual everyday contact, such as HIV
9 infection, shall not be a condition for school entry or attendance.¹

10 ADMINISTRATIVE RESPONSIBILITIES FOR CONFIDENTIALITY

11 If a student's parent(s)/guardian(s) choose to disclose the student's HIV status, all matters pertaining to
12 that student shall be directed by procedures initiated by the Director of Schools.

13 The Director of Schools shall be responsible for requesting medical records from the parent/guardian
14 and a statement from the student's physician regarding health status of the student reported to have
15 HIV/AIDS. In addition, the Director of Schools shall gather information regarding the student's
16 cumulative school record.

17 CONFIDENTIALITY

18 No information concerning an HIV infected student shall be divulged, directly or indirectly, to any
19 other individual or group without the written consent of the parent/guardian. All medical information
20 and written documentation of discussions, telephone conversations, proceedings, and meetings shall be
21 kept by the Director of Schools in a locked file. If the HIV infected student is under the age of eighteen
22 (18), access to this file shall be granted only to those persons who have the written consent of the
23 infected student's parent(s)/guardian(s).

24 Under no circumstances shall information identifying a student with AIDS be released to the public.^{2,3}

25 APPROPRIATE ALTERNATIVE EDUCATION PROGRAMS

26 In determining the educational placement of a student known to be infected with HIV, school
27 authorities shall follow established policies and procedures for students with disabilities. School
28 authorities shall reassess placement if there is a change in the student's need for accommodations or
29 services.

1 HIV PREVENTION EDUCATION/CURRICULUM⁵

2 The Director of Schools shall be responsible for developing instructional objectives to address each
3 terminal objective in the state AIDS curriculum framework and provide each teacher responsible for
4 teaching AIDS education with these objectives. Students shall further be taught universal precautions
5 through the K-8 Healthful Living and Lifetime Wellness curricula and through the district's HIV
6 prevention education program.

7 The state AIDS curriculum and related instructional objectives shall be used in grades K-12.
8 Parent(s)/guardian(s) shall have convenient opportunities to preview all HIV prevention curricula and
9 materials in accordance with the provisions of the Family Life Curriculum.

10 Students shall have access to voluntary and confidential counseling about matters related to HIV.
11 Administrators shall maintain a list of counseling and testing resources for student use.

12 INFECTION CONTROL

13 The Director of Schools shall develop an Occupational Safety and Health Administration (OSHA)-
14 based infection control plan in which each school will provide for:

- 15 1. Well-maintained and easily accessible materials necessary to follow universal precautions and
- 16 17 2. Designate first responders responsible for implementing infection control guidelines, including
18 investigating, correcting, and reporting on instances of exposure.

19 All schools shall further follow the most current Centers for Disease Control and Prevention (CDC)
20 Universal Precautions for Prevention of Transmission of Human Immunodeficiency Virus, Hepatitis B
21 Virus, and Other Blood Borne Pathogens in Health Care Settings and the OSHA blood borne
22 pathogens standard.⁴

23 The Director of Schools shall develop procedures to implement this policy as well as the State Board
24 of Education HIV/AIDS Policy for Employees and Students of Tennessee Public Schools.⁵

Legal References

1. TRR/MS 0502-01-03-.08(2)(g)
2. TCA 68-10-113
3. 20 USCA § 1232g; 34 CFR § 300.622, 623
4. TRR/MS 0520-01-03-.05(1)(c)
5. State Board of Education Policy 5.300

Cross References

Section 504 & ADA Grievance Procedures 1.802
Special Education 4.202
Special Programs 4.206
Student Records 6.600

Rutherford County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: School District Records	Descriptor Code: 1.407	Issued Date: 06/07/18
		Rescinds: 1.407	Issued: 11/15/16

1 The Director of Schools shall maintain all school district records required by law, regulation, and board
2 policy. Any citizen of Tennessee shall be permitted during business hours to inspect public records
3 maintained by the school district unless otherwise prohibited by law. Any citizen of Tennessee may
4 request in writing and receive copies of open public records subject to the payment of reasonable
5 cost.^{1,2,3,4}

6 No records pertaining to individual students will be released for inspection by the public or any
7 unauthorized persons. In addition, information, records, and plans related to security and safety will not
8 be released for public inspection.¹¹

9 All requests to inspect or receive copies of records shall be submitted to the District's Public Records
10 Request Coordinator.¹² The Public Records Request Coordinator shall forward requests for inspection
11 or copies of records to the appropriate records custodian¹²

12 Prior to producing any record, the records custodian shall ensure confidential information is redacted.
13 Original documents remain intact and confidential information in copies produced for a requestor shall
14 be redacted. The Director of Schools shall develop a procedure to redact confidential information.

15 **REQUESTS FOR INSPECTION²**

16 Citizens requesting to inspect public records shall submit their request and a government issued photo
17 identification card with the citizen's address to the District's Public Records Request Coordinator
18 during normal business hours. Requests may be made in person or by telephone, fax, mail, or e-mail.
19 The Coordinator shall submit the information to the appropriate records custodian. The Coordinator
20 will contact the citizen and indicate when the records will be available to inspect.

21 If the records cannot be made available within seven (7) business days, the Coordinator shall provide a
22 records production letter indicating the time needed to complete the request.

23 If the request to inspect is denied, the Coordinator shall provide the citizen with a records request
24 denial letter indicating the basis for the denial.

25 **REQUESTS FOR COPIES²**

26 Citizens requesting copies of public records shall complete and submit the Records Request Form and
27 a government issued photo identification card with the citizen's address to the District's Public
28 Records Request Coordinator during normal business hours. The Coordinator shall submit the Records
29 Request Form to the appropriate records custodian.

1 The Coordinator shall provide an estimate of the reasonable costs to produce the requested records.
2 The Tennessee Comptroller of the Treasury, Office of Open Records Counsel Schedule of Reasonable
3 Charges found at <https://www.comptroller.tn.gov/openrecords/forms.asp> shall be used to determine the
4 reasonable cost. The Coordinator will provide the citizen with an invoice detailing the charges. The
5 citizen shall pay the estimated reasonable costs by cash or check prior to the District producing the
6 copies.

7 If the records cannot be made available within seven (7) business days, the records custodian shall
8 provide a records production letter indicating the time needed to complete the request.

9 If the request for copies is denied, the records custodian shall provide the citizen with a records request
10 denial letter detailing the basis for the denial.

11 **FREQUENT AND MULTIPLE REQUESTS**

12 When the total number of requests for copies made by a requestor within a calendar month exceeds
13 four (4), the requestor may be charged a fee for any and all labor that is reasonably necessary to
14 produce copies of the requested records. Prior to charging a reasonable fee, the requestor shall be
15 notified of this policy and provided with a Notice of Aggregation of Multiple Requestors form. The
16 Tennessee Comptroller of the Treasury, Office of Open Records Counsel Schedule of Reasonable
17 Charges found at <https://www.comptroller.tn.gov/openrecords/forms.asp> shall be used to determine the
18 reasonable cost. Further, the names of persons inspecting records and the date of inspection shall be
19 recorded.

20 **DENYING REQUESTS FOR NONCOMPLIANCE¹³**

21 *Requests to Inspect a Public Record*

22 The District shall deny a request to inspect a public record from any citizen that has:

- 23 a. Made two (2) or more requests to view a public record within a six-month period; and
- 24
- 25 b. For each request failed to view the record within fifteen (15) business days of receiving
- 26 notification that the record was available.

27 Requests from this citizen shall be denied for up to six (6) months from the date of the second records
28 request. The District's Public Records Request Coordinator may waive this denial if he/she determines
29 that failure to view the record was for good cause.

30 *Requests for Copies of Public Records*

31 The District shall deny a request for copies of a public record from any citizen that has:

- 32 a. Been provided with an estimate of the reasonable cost to produce the requested records;
- 33 b. Agrees to pay such estimated reasonable cost prior to production of the records; and
- 34 c. Fails to pay the actual cost after the records have been produced.

35 Additional requests from this citizen shall be denied until the original cost is paid.

1 **RECORDS RETENTION**

2 The Director of Schools and/or his/her designee(s) shall retain and dispose of school district records in
3 accordance with the following guidelines:^{2,4}

4 1. The Director of Schools and/or his/her designee(s) will determine if a particular record is of
5 permanent or temporary value in accordance with regulations promulgated by County Public
6 Records Commission and the Tennessee Institute for Public Services records manual;^{5,6}

7 2. Temporary value records which have been kept beyond the required time may be recommended
8 to the Public Records Commission for destruction;^{7,8}

9 3. The records that the State Librarian and Archivist desire to preserve in their facilities will be
10 transferred to the State Library and Archives. The temporary value records rejected by the State
11 Library and Archives may be transferred to another institution or destroyed;^{7,8,9}

12 4. Permanent records will be kept in some usable form (digital, printed, microfilm, etc.). If the
13 Director of Schools desires to destroy the original permanent record, these records must be
14 reproduced by microfilming or some other permanent reproduction method. Permission to
15 destroy any original permanent record after microfilming follows the same procedure noted
16 above for temporary records;^{6,8} and

17 5. The Director of Schools shall establish procedures to safeguard against the unlawful
18 destruction, removal, or loss of records.¹⁰

19 **DISTRICT PUBLIC RECORDS REQUEST COORDINATOR¹⁴**

20 **Staff Attorney**

21 **2240 Southpark Drive**

22 **Murfreesboro, TN 37128**

23 **Phone: 615-893-5815**

24 **Facsimile: 615-904-3894**

Legal References

1. TCA 49-2-301(b)(1)(CC)
2. TCA 10-7-503; Public Acts of 2017, Chapter No. 233
3. TCA 10-7-506(a)
4. TCA 49-2-104
5. TCA 10-7-401
6. TCA 10-7-406
7. TCA 10-7-404
8. TCA 10-7-413
9. TCA 10-7-414
10. TCA 39-16-504
11. TCA 10-7-504(p)
12. *Policy Related to Reasonable Charges a Records Custodian May Charge for Frequent and Multiple Requests for Public Records*, Tennessee Comptroller of the Treasury, available at <https://www.comptroller.tn.gov/openrecords/forms.asp>.
13. Public Acts of 2017, Chapter No. 233
14. TCA 10-7-503(g)(4)

Cross References

Financial Reports and Records 2.701
Personnel Records 5.114
Student Records 6.600

Rutherford County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Community Use of School Facilities	Descriptor Code: 3.206	Issued Date: Click here to enter a date.
		Rescinds: 3.206	Issued: 11/12/15

1 When not in use for school purposes, school buildings and grounds or portions thereof may be used for
 2 public, governmental, charitable, civic, recreational, cultural, and other purposes as approved by the
 3 Board.^{1,2}

- 4 1. School facilities shall not be used for funeral, cremation, or burial purposes or
 5 services. Memorial services may be permitted for individuals who have particularly strong
 6 involvement with a school or the school system if approved in advance by the Director of
 7 Schools, and so long as the deceased is not brought onto school facility property.”
 8
- 9 2. Requests for the use of a school's facilities shall be made at the office of the principal at least
 10 thirty (30) days prior to the date of use.
 11
- 12 3. Unless exempted from fees as provided in this policy or by state law, any group or entity
 13 desiring to use a school facility shall be required to pay the school system for the use of the
 14 facilities in accordance with a fee schedule adopted by the Board of Education.
 15
- 16 4. Student clubs and activities of a Rutherford County school, a parent-teacher association of a
 17 Rutherford County school, organizations affiliated with a Rutherford County school, and
 18 governmental entities of Rutherford County shall be permitted use of school facilities without
 19 charge. Public schools of the State of Tennessee serving any grades between Kindergarten and
 20 Twelfth grade shall also be allowed to use school facilities without charge for activities
 21 associated with Rutherford County schools or if approved by the Director of Schools. Public
 22 education schools and institutions, post-secondary education institutions, private universities
 23 and colleges, and governmental entities or agencies that provide benefits to the Rutherford
 24 County school system or have an in-kind relationship approved by the Director of Schools may
 25 request the Board of Education to allow an exemption from the use of facilities fee which the
 26 Board may allow or deny as determined in the sole discretion of the Board based upon the
 27 details of the specific request. The Director of Schools or his/her designee may determine
 28 whether waiver applications comply with this Policy and associated administrative procedures
 29 established by the Director of Schools, and present compliant fee waiver requests to the Board
 30 for approval or denial
 31
- 32 5. School facilities may not be used for private profit, except that unused facilities may be leased
 33 for private day-care centers which provide educational and child care services to the
 34 community;³
 35

- 1 6. All activities must be under adult supervision and approved by the building principal. If
2 deemed necessary, the principal may assign a school employee to be present. The group using
3 the facilities will be responsible for any damage to the building or equipment.
4
- 5 7. Groups receiving permission for building use are restricted to the dates and hours approved and
6 to the building area and facilities indicated, unless requested changes are approved by the
7 principal. Entry into other areas of the facility will be considered trespassing. The permission
8 granted for each group may not be extended to other groups or individuals.
9
- 10 8. Groups receiving permission for building use are responsible for the observance of all fire and
11 safety regulations at all times; Groups will be required to agree to consult with the Principal or
12 designee about compliance with the existing school safety plan as a part of their use. The
13 number of attendees may not exceed the number authorized and must be in compliance with
14 local fire codes.
15
- 16 9. The use of alcoholic beverages, weapons or explosives, drugs or tobacco, profane language, or
17 gambling in any form is not permitted in school buildings;
18
- 19 10. During emergencies or disasters, the Board will cooperate with recognized agencies, such as
20 the Red Cross, National Guard and Civil Defense to make suitable facilities available without
21 charge;
22
- 23 11. When school kitchens are used, at least one member of the cafeteria staff must be present to
24 supervise the use of equipment;
25
- 26 12. The Board will approve and periodically review a fee schedule for the use of school facilities
27 by community or civic organizations and other non-profit groups.
28
- 29 13. The director of schools shall develop procedures and forms to effectively implement this
30 policy. Use of school facilities by a group or entity which is not exempt from the use of
31 facilities fee are subject to the following rules and requirements:
32
 - 33 A. A period of use not to exceed one calendar year may be allowed upon request and
34 may be renewed at the discretion of the Board for additional terms of one year each
35 up to a maximum of ten years.
 - 36 B. The entity or group must have an established organization within the county or the
37 event must be hosted by an established organization within the county.
 - 38 C. A school custodian must be employed to perform custodian services and must be
39 paid through the payroll system.
 - 40 D. Classroom use is not recommended, but if a classroom is used, it must be put in
41 order before the group leaves or prior to the next scheduled use by the school.
 - 42 E. Any school equipment to be used must be specified and approved by the principal
43 prior to its use. The principal shall satisfy himself that the person to use the
44 equipment is familiar with it and properly instructed in its operation. Any and all
45 damage to equipment shall be paid for by the group or entity using the facilities.

- 1 14. All use of facilities requests for non-school related activities must be accompanied by a
2 certificate of insurance showing the Board of Education as additional insured with a minimum
3 limit of \$2,000,000 liability insurance. A limit of \$1,000,000 may be allowed at the discretion
4 of the Director of Schools for certain activities.
- 5 15. School facilities use by the Rutherford County Board of Education shall not be used for
6 partisan political meetings.
- 7
- 8 16. This policy shall take effect August 1, 2016.

Legal References

1. TCA 49-50-201
2. TCA 49-2-203(b)(4); TCA 49-2-405
3. TCA 49-2-203(b)(4)(B)

Cross References

- Tobacco-Free Schools 1.803
Care of School Property 6.311

9 **Additions:**

- 10 Signs, banners, flags or other displays may not be erected on school property unless the permission of
11 the Principal or Principal's Designee is obtained in advance and only if such displays do not deface,
12 obstruct or damage school property.
- 13 An outside organization shall not restrict participation in an activity or event taking place on school
14 property because of an individual's race, religion, creed, gender, national origin or disability.
- 15 All activities must be orderly and lawful, and must comply with all federal, state, and local laws and
16 ordinances.
- 17 Parking is permitted only in designated areas.
- 18 The use of lighted athletic fields must end by 10:00 PM.

Rutherford County Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Foreign Exchange Students	Descriptor Code: 6.502	Issued Date: Click here to enter a date.
		Rescinds: 6.502	Issued: 01/15/09

1 Any foreign student is eligible for acceptance into the foreign exchange student program, provided
2 he/she is participating through any agency endorsed by the Council on Standards for International
3 Educational Travel and is sponsored by an individual or organization and has a J-1 visa.¹ Before approval
4 by the Board, the exchange program representative must make written application on behalf of the
5 student in the ESL Office serving the host family. No foreign exchange student shall be brought into the
6 United States by the sponsor unless he/she has been accepted by the Director of Schools and has a written
7 statement of acceptance issued by the ESL Coordinator.

8 The school may accept the student after determining the following:

- 9 1. The student will have a sufficient command of the English language to enable them to
10 participate in the general curriculum;
- 11 2. Appropriate curriculum offerings can be provided for the student;
- 12 3. An overcrowded situation will not be further aggravated; and
- 13 4. Application must be made by July 15 of the applicable school year.

14 Prior to enrolling a foreign student, the principal or designee shall require, in addition to a valid student
15 visa, the following documentation:

- 16 1. Citizenship;
- 17 2. Birthdate;
- 18 3. Health/Immigration records;
- 19 4. Custody (including phone number, name and address of person responsible for the student);
- 20 5. School records, including a transcript of academics (in English);
- 21 6. The scores of an English Language Proficiency Test; and
- 22 7. Statement of financial support from sponsoring party.

23 Admission requirements and all other considerations and expectations shall be the same for foreign
24 students as for United States students. Students will be accepted only in grades 9-12. ~~No more than four~~
25 ~~foreign students shall be placed in one school.~~ **The principal of each school shall have the discretion to**

1 determine the number of foreign exchange students placed in their school, considering the factors listed
2 in lines 8-13 of this Policy. Schools that do not accept zone exemption applications due to overcrowding
3 cannot accept foreign exchange students.

4 Students must have had acceptable academic achievement in their native countries and must have been
5 screened for maturity and ability to get the maximum benefit from an exchange program. Exchange
6 students must have an adequate command of the English language and be able to function without special
7 assistance in regular classes. The ESL Coordinator shall be responsible for assignment to the appropriate
8 grade level.

9 Upon presentation of a valid student visa, the student will be issued a clearance statement from the ESL
10 Coordinator and may register at the school site.

11 Each school shall name a faculty member as a student representative to serve as a liaison between the
12 school and exchange program agency and as an advisor to exchange students.

13 The sponsoring individual/organization shall provide evidence to the school that the student will receive
14 adequate financial support for the duration of his/her stay. Exchange students shall not be eligible for
15 free or reduced-price lunches, nor shall schools hold fund-raising events to pay expenses incurred by
16 exchange students.

Legal Reference:

1. 22 CFR §514.2

Cross Reference:

School Admissions 6.203